

Meeting	19 June 2013, The Stadium/Terraces, Sport England, Victoria House, London WC1B 4SE
Chair Person	Nick Bitel (NB)
Members	Clare Connor (CC), Hanif Malik (HM), Sadie Mason (SM), Peter Rowley (PR), Peter Stybelski (PS)
Chief Executive	Jennie Price (JP)
Sport England Officers	Rona Chester (RC), Mike Diaper (MD), Charles Johnston (CJ), Tanya Joseph (TJ), Lisa O'Keefe (LOK), Serena Jacobs (minute no. 4 only), Jayne Molyneux (minute nos. 6 and 8)
DCMS	Frances MacLeod (FM)
Secretariat	Michelle Vassall (MV)

	Item	Action
1.	<p>Welcome</p> <p><u>Apologies</u> Apologies were received from Mich Stevenson (MS) and James Stewart (JS).</p> <p><u>Declarations of Interest</u> PR declared his interest in item number 6 (Partnership Arrangement and Funding Request for Premier League 4 Sport and Kickz) by virtue of his being a director of Middlesbrough Football Club Foundation.</p> <p><u>Minutes of the Board Meeting on 2 May 2013</u> The minutes of the Meeting on 2 May 2013 were APPROVED as a correct record.</p> <p><u>Matters Arising from the Board Meeting on 2 May 2013</u> The Board NOTED the Matters Arising from the Board Meeting held on 2 May 2013. All actions had been completed, carried forward or dealt with elsewhere on the Board's agenda.</p> <p><u>Sport and Recreation Alliance (S&amp;RA)</u> NB provided the Board with an update on the on-going discussions with the S&amp;RA, following a meeting with Andy Reed, the Chair of the S&amp;RA earlier that week (week commencing 17 June 2013).</p>	

	<p>The Board confirmed their approval to the approach being taken by Sport England and agreed that the discussions appeared to be moving in the right direction. There was some concern, however, regarding the S&amp;RA's pension commitment and it was suggested that further detail would be provided to the Board in due course.</p>	
<p><b>2.</b></p>	<p><b>Chair's Report</b></p> <p><u>Board Appointments</u>  NB updated the Board on the process to appoint new Board Members to replace those who retired in March and April 2013. A pre-sift of applications is currently taking place and a short list of applicants will be provided to the selection panel ahead of the interviews, which are scheduled to take place in July 2013. Thereafter, the recommendations of the selection panel will be forwarded for Ministerial approval, with a view to the Board appointments being finalised before the Summer recess in mid-July.</p> <p>In response to a query from the Board, FM advised that the DCMS was keen to progress the reappointment of the current Board Members, all of whom are serving their first term. She advised that re-appointment was not an automatic process and that each recommendation would be considered on merit.</p> <p>The Board <b>NOTED</b> the Chair's Report.</p>	
<p><b>3.</b></p>	<p><b>Chief Executive's Report</b></p> <p><u>Recognition of Boccia England</u>  JP reported that Sport England had previously recognised and funded CP (Cerebral Palsy) Sport England and Wales (CP Sport) as the body responsible for governing and developing Boccia. However, following the formation of Boccia England, a separate and independent body, Sport England's WSP investment was transferred from CP Sport to Boccia England in 2011.  The Board <b>APPROVED</b> the recognition of Boccia England as the national governing body for Boccia in England.</p> <p><u>Active People Survey (APS)</u>  JP reported that at the previous Board Meeting on 19 March 2013, the Board had agreed to extend the APS contract for 18 months, until March 2015. However, following discussions with Sport England's Procurement Manager and having received legal advice, although extending the existing contract is possible, this is not advisable as, in the event of a challenge, Sport England would need to suspend the contract for the survey. It had therefore been decided to go through a procurement process using the Government's GPS market framework.</p> <p><u>Priorities for Lottery Funding in support of Sport England's Strategic Objectives</u>  JP tabled a list of initiatives that represented potential areas for Lottery spending to support Sport England's objectives. It was noted that with the exception of 'Funding for Disability', the initiatives required all required significant further development and further details would be presented to the appropriate decision making forum once this had been done. JP took the Board through each of the initiatives. The following was noted:</p> <ul style="list-style-type: none"> <li>• Funding for disability – one of the key aims of this initiative is to improve Sport</li> </ul>	

England's outreach to disabled people to provide them with the opportunity to try sport. The structure will be similar to the 'Playground to Podium' project which was run in the lead up to the Games and would work with NGBs and the British Paralympic Association to develop participation in disability sport at a grass roots level. It was noted that a minimum of £5m will be invested into this project. Following an observation relating to the difficulty faced by the CSP networks to identify disabled children who are willing to participate in sport, LOK advised that an evaluation had been conducted with a number of schools, the results of which were currently being reviewed and which will help inform the roll out of this initiative to ensure the right target audience is reached. The Board **AGREED** that the Executive Team should continue to draft a final funding proposal which will be circulated to the Board electronically for approval. It was also **AGREED** that the Project Committee be given delegated authority to review the project and agree the final detail.

- "Pop up" sport Fund for young people - this initiative will provide small grants to young people to organise their own sporting activities.
- Adult new starters (adult version of Sportivate) – this will provide six months of free or low cost coaching for individuals to try out and develop skills in a new sport.
- Philanthropy fund – this will follow on from Sportmatch and will be designed to generate philanthropic contributions from other organisations which will be matched with funding from Sport England. It was suggested that the Community Foundation UK may be a useful source of funding for this initiative.
- Grant fund focused on digital communications – this will provide funding for organisations to create digital products that focus on the needs of their consumers.
- Community Sport Element for major events – this initiative would provide a small amount of funding for the legacy element of major events for smaller sports.
- Speeding up Spogo – this will see a greater investment into the Spogo project to help increase the pace of the project.
- Diversifying the supply side (complementing NGB investment and inspiring outreach) – this initiative will focus on diversifying the less formal club deliverers and assisting them to extend their reach into the market place.
- Funding for talent – this will complement the existing talent funding in place, with a view to diversifying the pool of individuals coming through the various talent pathways. The intention is to work with Sports Aid to build on the work undertaken by them to remove barriers to sport.
- Marketing campaign – this initiative will see Sport England working with a partner, such as Public Health England, to roll out a marketing campaign.
- Social mobility routes – this initiative will focus on providing life skills for young people to help them get into work. It was noted that Street League undertakes similar work and there was potentially scope for Sport England to partner this organisation to roll out the initiative.

JP advised that the total cost if all of these initiatives outlined were to be pursued would be £76m. On current forecasts, and with a minimum lottery balance target of £20m, this would be affordable.

Following further discussion, it was noted that although the funding for disability project was more advanced than the others, all projects marked as a priority 1 on the list tabled to the meeting will be developed as a priority. It was suggested that 'funding for talent', which was currently a priority 2, be re-categorised as a priority 1

as there were a number of talented young people who would benefit greatly from further support. It was also suggested that further consideration be given to the investment into the 'grant fund focussed on digital communications' although a very clear investment proposition was needed; digital media is a fast moving market and there is a risk that despite the £3m earmarked for this project, further investment may be required in 2014/15, as the digital communications market develops.

It was noted that the Spogo project had been reviewed at the Project Committee meeting held the previous day (18 June 2013) and Committee Members were in favour of Sport England Officers progressing this project, with updates being provided to the Committee until the end of the procurement in 2014. Thereafter, a decision will be made as to the viability of the product before any further investment is considered.

It was also suggested that some market testing be undertaken to ensure that the initiatives being developed meet consumer needs and expectation and that perhaps a Board strategy session could take place to review the organisation's approach to technological/digital communications and marketing.

Following further discussion, FM advised that that Minister for Sport and Tourism would be particularly interested in the 'community sport element for major events'. She also advised that in light of the complexity and fast moving nature of the digital market, Sport England Officers should ensure that a robust and clearly articulated proposal that is value added is prepared in relating to the 'grant fund focussed on digital communications'.

#### BBC Partnership

JP provided Board Members with an overview of the BBC's Olympic Legacy Conference that took place on 11 June 2013. It was noted that the event was well attended and much appreciated by the Governing Bodies.

#### Business Partnerships Update

The Board noted the Business Partnerships Update. In particular, it was noted that the launch of the women's based pilot had been well received.

#### Active People Survey (APS)

It was noted that the Board had received email communications regarding the APS results the previous week (week commencing 10 June 2013). JP advised that although the overall decline in participation is disappointing, there are 15.3m people playing sport once a week, every week - 1.4m more than in 2005 when England won the bid to host the Games. In particular, there has been a decline in the number of people running and cycling as a result of the bad weather and sports relying on grass pitches have struggled to drive up participation. Anecdotal evidence indicates there are good prospects of the figures recovering as the weather improves. In addition, participation in both indoor and outdoor football has declined, with 187,000 fewer people playing football. JP advised that a meeting has been scheduled with the FA at CEO level to discuss their most recent APS results.

Participation amongst young people had increased slightly from 54% to 54.7% and the number of women boxing had increased by 50% - which it is believed is largely attributable to the Olympics. The Board also noted that participation in London is up.

The Board **NOTED** the Chief Executive's report and the updates contained therein.

CJ/TJ

4.	<p><b>Annual Report and Accounts</b></p> <p>SJ joined the meeting for this item.</p> <p>NB and RC thanked PR and the Audit, Risk and Governance Committee (ARGC) Members for their input into the review of the 2012/13 Annual Report and Financial Statements (the Accounts). RC advised that the process to prepare the Accounts and the relationship with the NAO had improved significantly. There had been an issue regarding the disclosure in relation to the pension fund and the movement in the pension reserves, but the figures have now been restated and the accounting treatment approved by the NAO.</p> <p>SJ also thanked Graham Richardson, Interim Head of Finance, for his input and expertise into the production of the Accounts. She then provided Board Members with an overview of the work undertaken to complete the Accounts. This included:</p> <ul style="list-style-type: none"> <li>• Reviewing and incorporating the lessons learnt from the 2011/12 year end processes;</li> <li>• Weekly meetings with the NAO during the interim and final audits;</li> <li>• The use of an issues log, which has enabled queries and issues to be resolved in a timely manner;</li> <li>• Bringing forward the audit start date and the date of the asset and IAS 19 pension valuations;</li> <li>• Reviewing best practice and examples of accounts filed by other ALBs and Lottery distributors; and</li> <li>• A review by both the Finance Committee (on 29 May 2013) and ARGC (on 10 June 2013).</li> </ul> <p>It was noted that Sport England is required to prepare two sets of accounts – one for Grant-in-aid (Exchequer) and one for Lottery. The Grant-in-aid accounts also include the group accounts which consolidate the SCTC and CLTL accounts; these will be laid before Parliament during week commencing 24 June 2013. SJ reported that the Lottery accounts are prepared on a commitment basis and, therefore, only awards accepted during the year are included in the primary statements, with any other awards shown as a note to the Accounts. This is particularly important in light of the NGB 13-17 funding round as none of the awards were accepted by 31 March 2013.</p> <p>SJ confirmed that the NAO had now reviewed the pension restatements and are satisfied with the disclosures made. An unqualified audit opinion without modification is expected. Thereafter, the Accounts will receive ministerial and C&amp;AG approval and will then be laid before Parliament.</p> <p>PR commended Sport England Officers on the work undertaken and advised that subject to any queries Board Members may have, the ARGC was happy to recommend the Accounts for approval by the Board. Subject to the small number of typographical errors being corrected following the meeting, the Board:</p> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> the 2012/13 Annual Report and Financial Statements and ancillary documentation (including the Letter of Representation);</li> <li>• <b>CONFIRMED</b> that the CEO may sign off any minor amendments to the 2012/13 Annual Report and Financial Statements should they be required, between the date of Board approval and the laying of the Annual Report and</li> </ul>	

	<p>Financial Statements before Parliament;</p> <ul style="list-style-type: none"> <li>• <b>NOTED</b> the ARGC Annual Report;</li> <li>• <b>NOTED</b> the SIRO report; and</li> <li>• <b>NOTED</b> the Subsidiary Companies' Annual Report and Financial Statements.</li> </ul>	
5.	<p><b>Cross Sport Commercial Support Pilot</b></p> <p>JP reported that the British Sports Marketing Bureau had received strong support in principle, but that there had been significant concerns as to its potential impact from some of the larger sports. As a result, it has been agreed not to proceed with the full concept of the Bureau, but for Sport England to deliver a cross sport commercial support pilot to test the concept of collective sports marketing as part of a commercial support service to the smaller sports. This will build on the current commercial support package offered to NGBs and a budget of £100k has been set aside for the pilot, which will run for 12 months.</p> <p>The Board questioned the viability of a long term cross sport commercial initiative, in light of the lack of support from some of the larger sports. However, it was suggested that if the pilot was successful, this would create confidence in the concept and may encourage some of the larger sports to become involved.</p> <p>The Board <b>AGREED</b> to progress with the cross sport commercial support pilot for 12 months on the basis of the following conditions:</p> <ol style="list-style-type: none"> <li>An agency/individual be instructed to identify and pursue a single, self-contained pilot project to test the concept of designing a multi-sports sponsorship opportunity for a single brand;</li> <li>a progress report will be provided to the Board within six months;</li> <li>Sir Keith Mills provides guidance and recommendations at the outset of the pilot to help Sport England secure the right agency/individual to lead this project, and is periodically available to provide advice and support over the 12-month pilot period.</li> </ol>	JP
6.	<p><b>Partnership Arrangement and Funding Request for Premier League 4 Sport and Kickz</b></p> <p>Jayne Molyneux joined the Board for this item. Having declared his interest earlier in the meeting, PR left the meeting.</p> <p>Phil S reported that the partnership arrangement and funding request for the Premier League to support the Premier League 4 Sport (PL4S) and Kickz programmes had been discussed at the Project Committee Meeting held the previous day. The Board noted that PL4S provides opportunities for young people to play high quality sport (not limited to football) more often and creates a network of satellite clubs offering sport in an informal and fun environment. The award will enable the organisation to extend its reach from 380 to over 590 clubs, which it is hoped will result in significantly more young people participating in sport.</p> <p>The Kickz programme is used as a means to develop young people's potential and engage young people who may be otherwise difficult to reach. The programme was similar to the Doorstep Clubs initiative and in light of this, Sport England will make it a condition of the awards to both StreetGames and the Premier League/Kickz that they collaborate to ensure there is no duplication in delivery. Sport England's funding would be awarded to the Premier League Charitable Fund and not the Premier</p>	Phil S

League or clubs themselves and the Premier League will match Sport England's investment.

The Board agreed that this was a good example of collaboration between sporting organisations and suggested that any communication make clear that there will be no overlap in delivery, which would be particularly reassuring for the CSPs. Following further discussion, MD undertook to provide the Board with a clearer breakdown of the KPIs following the meeting. It was also noted that a year on year growth target relating to female participation would be agreed with both organisations. Sport England Officers will also work on the equality standards expected and ensure that this is clearly communicated to both organisations.

MD

MD

The Board:

- **APPROVED** the proposal to form a partnership with the Premier League;
- **APPROVED** a Lottery award budget of £8.4m from 1 September 2013 to 31 August 2016 (£3.9m for PL4S and £4.5m for Kickz); and
- **APPROVED** a year one award of £758k to PL4S and a one year award of £875k to Kickz (a total of £1,633,000), with years two to four agreed in principle, as per the table below:

<b>Project</b>	<b>Year 2</b> April 2014 - March 2015	<b>Year 3</b> April 2015 - March 2016	<b>Year 4</b> April 2016 – March 2017	<b>Total</b>
PL4S	£1,300,000	£1,300,000	£542,000	<b>£3,142,000</b>
Kickz	£1,500,000	£1,500,000	£625,000	<b>£3,625,000</b>
<b>Total</b>	<b>£2,800,000</b>	<b>£2,800,000</b>	<b>£1,167,000</b>	<b>£6,767,000</b>

- **NOTED** that regular reports on delivery and progress will be provided by Sport England Officers.

**7. New Office Location**

CJ took the Board through the work undertaken to identify and secure new office accommodation for the co-location of Sport England and UK Sport. The Board noted that the break clause in the lease on Victoria House will be exercised in September 2013 so that the premises may be vacated by September 2014, however, it was anticipated that Sport England staff will move into the new office in spring 2014.

CJ advised that Sport England and UK Sport Officers have worked together to draw up a short list of potential offices, the two buildings that most closely match our business requirements being 21 Bloomsbury Street and Fleetbank House. CJ took the Board through the opportunities and risk in relation to each property and advised that having undertaken an assessment of both properties against a number of criteria, the preferred option was 21 Bloomsbury Street. CJ also provided an overview of the lease arrangements that will be put in place to accommodate the new property – Sport England's subsidiary, Caversham Lakes Trust Limited will be used for leasing purposes, rather than The Sports Council Trust Company due to the restrictions on its community focussed objects. It was noted that BIS, who currently hold the lease on 21 Bloomsbury Street, are keen to sublet the entire building (rather than the three floors required by Sport England and UK Sport) and the DCMS is helping to identify

	<p>other organisations to take up the remaining office space. It was noted that in any event, the Arts Council will occupy the new office space with the two organisations. Following some discussion, the Board suggested that Sport England/UK Sport Officers negotiate with BIS with a view to agreeing that rent will not be payable on any un-let areas.</p> <p>The Board:</p> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> the exercising of the break clause within the Victoria House lease and the commitment to enter into the lease arrangements for the property at 21 Bloomsbury Street in accordance with the financial assessment set out in the papers circulated for the meeting and subject to the underwriting of the void spaces by government; and</li> <li>• <b>APPROVED</b> the use of Caversham Lakes Trust Company as a special purpose vehicle for the purpose of entering into lease arrangements if this is the route required to secure 21 Bloomsbury Street.</li> </ul>	
8.	<p><b>Community Sport Directorate</b></p> <p><u>Youth Sport Trust (YST) Revised Funding Proposal for 2013-14</u></p> <p>MD provided the Board with an overview of the revised school sport funding proposal for the Youth Sport Trust which is now far more aligned to the delivery of Sport England's youth and community sport strategy. The Board noted that an interim award of £677k was agreed in March 2013 in respect of Q1 and that as a result of the further delay in agreeing the full award/grant, JP had, as authorised by the Board, recently agreed a further interim grant of £897k Exchequer and an award of £300k Lottery for Q2. The revised funding proposal consisted of a mix of Lottery and Exchequer funding of up to £3m for 2013-14 (£2,109,125 Exchequer and £890,400 Lottery), with the Lottery and Exchequer funding for separate and different activities.</p> <p>FM reported that the Minister was grateful for the work undertaken by Sport England to support the Primary School Premium and sought assurance that the physical literacy framework was different to that in place for the School Games. MD confirmed that this was the case and that it has been made clear that this work is being done in partnership with the CSPs. It was also noted that schools will be required to monitor and report on how they utilise their share of the School Sport Premium and Ofsted will also inspect and report on their use of the funding.</p> <p>MD went on to report that it is intended that Sport England will support a School Sport work programme in 2014-15 in the region of £3m which will be a Lottery funded initiative (rather than a mix of Exchequer and Lottery funding) and Sport England Officers will begin to work up a revised package with the YST in September, with a view to presenting this to the Board for approval in December 2013.</p> <p>The Board:</p> <ul style="list-style-type: none"> <li>• <b>APPROVED</b> the overall approach of the YST's School Sport work plan;</li> <li>• <b>APPROVED</b> an Exchequer grant, covering Q3-Q4 of 2013-14 of £534,725; and</li> <li>• <b>APPROVED</b> a Lottery award covering Q3-Q4 of 2013-14 of £590,875</li> </ul> <p><u>Satellite Clubs</u></p> <p>JM re-joined the meeting for this item.</p>	MD

	<p>MD and JM took the Board through a presentation, highlighting the purpose and benefit of satellite clubs and where these fitted into the wider club landscape. The Board noted the different club models that existed across the country, which included satellite clubs, Change for Life Clubs and Doorstep Clubs, all of which bridged the gap between school sport and community sport. The satellite club model varied from single sport to multi-sport models (with the majority of the satellite clubs providing a multi-sport offering) and was specifically targeted at the 11-25 age group.</p> <p>In terms of progress, MD reported that there are approximately 49 Club Link Makers in place (one for every CSP) whose role was to foster closer links between CSPs, schools and NGBs; there are also approximately 500 satellite clubs in operation.</p> <p>Following further discussion, it was noted that this was distinct from the work undertaken by YST, who are involved at the school club stage and the organisation is also being encouraged to focus on the development of young leaders. It was further noted that there are opportunities in place for young people to progress into coaching and officiating roles and that the development opportunities differ at each club and according to the level of the participants and, for example, at the clubs operated by the Premier League, there have been opportunities for young people to move on to working at elite clubs.</p> <p>MD advised that the successes and development areas from satellite clubs will be shared regularly with the Club Link Makers, CSPs and NGBs so that they can make any necessary improvements to delivery. Following further discussion, JM advised she had had discussions with sports coach UK who are working with Sport England to ensure that the satellite clubs are supported with the right and sufficient number of coaches / leaders.</p> <p>The Board <b>NOTED</b> the satellite clubs update.</p>	

<p><b>9.</b></p>	<p><b>Chief Operating Officer Report</b></p> <p><u>Delegated Authority Policy</u></p> <p>RC took the Board through the updates made to Sport England’s Delegation of Authority Policy (DOA) as part of the annual review. It was noted that most of the changes made are for clarification purposes and the only significant change is in relation to the delegated authority limit for the Head of ICT which is now £10,000, in line with that of the Strategic Leads. It was noted that the DOA has been reviewed by the Executive Team and Finance Committee, whose comments and suggested amendments have since been incorporated into the DOA to clarify the situations where delegated authority can be delegated, particularly with regard to the CEO and COO.</p> <p>The Board <b>APPROVED</b> the proposed changes to the Delegation of Authorities Policy and <b>NOTED</b> the COO Report and the updates relating to the Project Committee Meeting held on 18 June 2013 and the Audit, Risk and Governance Committee Meeting held on 10 June 2013.</p>	
<p><b>10.</b></p>	<p><b>Capital Funding Strategy</b></p>	

	<p>CJ provided the Board with an overview of the strategic approach to Sport England's Capital Funding Strategy.</p> <p>Following further discussion, the Board <b>APPROVED</b> the strategic approach to the Capital Funding Strategy and <b>NOTED</b> that a further paper will be presented to the Board in September 2013 in respect of any further funding, at which time the Board will have further context for its deliberations in the form of the medium term strategic plan.</p>	CJ
11.	<p><b>NGB and Sport</b></p> <p><u>Taekwondo 13-17 WSP Funding</u></p> <p>LOK reminded the Board that in December 2012 Taekwondo investment was confined to talent development alongside some additional support to help Taekwondo Organisation Limited (TOL) and its member bodies to improve governance and develop an improved plan for growing the sport. Progress has been made and the case summary identified areas of improvement and where further development is required. The recommendation recognises that TOL remains in an early stage of development, but that there is genuine commitment from all involved to work together to enhance and grow the sport.</p> <p>The Board <b>APPROVED</b> a one year funding award of £305,708 to TOL for 2013-14 with up to £934,886 available in years 2-4 for the sport of Taekwondo, subject to the following award conditions:</p> <ol style="list-style-type: none"> <li>a. TOL to design and implement a number of pilot programmes (with targets) demonstrating their ability to diagnose issues, identify how best to grow the number of people playing the sport, and develop and deliver programmes to increase participation;</li> <li>b. TOL to continue to deliver improved governance through achievement of an agreed governance improvement plan;</li> <li>c. TOL to review core and programme costs (prior to release of award) to satisfy Sport England officers that the costs are appropriate; and</li> <li>d. TOL to demonstrate improved efficiency and effectiveness from operating within the TOL structure.</li> </ol> <p><u>Volleyball England Additional Whole Sport Plan Investment</u></p> <p>Phil S provided the Board with the background to the award made to Volleyball England (VE) as part of the NGB 13-17 funding process. Phil S reminded the Board that VE had been awarded £4,599,704 as part of the WSP funding process, but that the Board had agreed to a further sum of up to £500k being budgeted for investment, subject to VE undertaking an internal review. This review had now taken place, supported by Portas Consulting, and a number of changes have since been made. It was noted that the additional funding will support VE's move to a new executive structure, the development of staff to address skills gaps in leadership and people management and support implementation of the remaining recommendations of the Portas review. Following some discussion, Phil S advised that the VE CEO and Board Members acknowledge the benefit of the proposed changes and are committed to driving these through. A progress review will take place to assess whether the changes made have had the right impact. [<b>POST MEETING NOTE:</b> An on-site audit is scheduled for the 2013-14 financial year].</p> <p>The Board <b>AGREED</b> the additional award of £499,501 to Volleyball England.</p>	

12.	<p><b>Any Other Business</b></p> <p><u>Amateur Boxing Association of England Limited (ABAE)</u>  Phil S provided the Board with an update on the ABAE. It was noted that the ABAE Board had voted in principle for changes to be made to their governance structure. A resolution to change the governance structure would be tabled to their members at their AGM.</p>	
	<p>The Meeting finished at 14.37</p>	