

The
Inspired Facilities
Catalogue
(including Case Studies)

An Inspired Facility



Introduction

If you have read the Inspired Facilities guidance on our website and you think your organisation and project meet our criteria you should now consider the best way of delivering your project. We have tried to make applying for an Inspired Facilities grant as straightforward as possible, with no specialist knowledge required. This is why, although we are not telling you what you need to invest in, we have pulled together a catalogue of typical facility developments and improvements.

This catalogue is based on what sports clubs have told us they need, and the improvements are grouped into five areas:

- **Building modernisation**
- **Outdoor sports lighting**
- **Outdoor sports surfaces**
- **Community club buildings**
- **Sports equipment**

You can use the catalogue to help you work out costs, calculate your budget and gather the information you need. The costs shown include; design costs, planning and building regulations fees, an allowance for connecting to existing services such as water or electricity and a small contingency sum. We have also provided some example projects which might help you consider all the costs you need for your project.

VAT

Please note - VAT has not been included as not all organisations will have to pay this. If you do have to pay – or are not sure – simply add 20% VAT to your budget to make sure you are asking for enough money.

Of course, you do not have to use the catalogue. We will accept applications for items not listed, but you will need to work out the costs and other relevant information yourself. If you choose this route, we suggest you use an appropriately qualified person, such as a quantity or building surveyor, to produce a report with all the necessary details and costs requested on your application form.

The Inspired Facilities contractors

We have pulled together a group of contractors who can do all the work for you if you receive a grant. This includes:

- **Checking your budget costs**
- **Applying for necessary statutory approvals or planning permission**
- **Doing the work**
- **Preparing maintenance manuals.**

As with the catalogue, these contractors are there to help you. You do not have to use them and may use your own contractors if you prefer.

Working with an approved contractor

How has your contractor been selected?

Sport England has carried out a thorough tender process to put together a group of contractors that are competent to carry out the design and construction of your project. Sport England has looked at the details of your project and based on where you are, the kind of work you need doing and the size of the job, has picked out the contractor from our list that we feel is best placed to lead the delivery of it on your behalf.

What are the first steps?

When you send back your acceptance form we will contact the contractor and ask them to arrange an initial visit to check the feasibility and costs of the project. At this meeting they will ask you to talk them through your project and why it is needed so they can get a real feel for what is required and then set out what the next steps are.

At the initial meeting the contractor will explain the design and construction process so that you and the contractor can agree to work together under a simple building contract and identify someone to oversee the contract. As soon as the information is put together the contractor will send a feasibility report to you and Sport England. If the costs still look reasonable and there are no major issues then the project will proceed.

If however, the costs increase significantly and/or it is clear that there are issues that mean the project as originally envisaged cannot be delivered in full or is not viable, then we will need to discuss what can be done. In very exceptional cases we may need to be able to acknowledge that the project cannot be delivered and regrettably we must stop. This would be a last resort after all possibilities have been explored but if this does happen then Sport England will pick up any costs incurred to this point so neither you or the contractor are left out of pocket.

What are the main roles and responsibilities?

Sport England has selected contractors who are able and willing to help and support you throughout the design and construction process in a spirit of co-operation and partnership working. Like with any partnership it is important that all parties are able to communicate openly, accommodate the needs of others and compromise when needed.

The contractor is responsible for:

- Reviewing the scope of the works, defining the brief, carrying out surveys and feasibility report, compiling schedules of work, specifications and drawings as necessary and coordinating the designs of all disciplines
- Giving due consideration to reasonable measures to allow access for disabled people

- Compiling and submitting notices or applications for building regulations approval for all relevant aspects of the proposed works including all correspondence, liaison and attendance on site for inspections
- Compiling and submitting all relevant planning applications including all consultations and correspondence
- Coordination of trades, sub-contractors, ordering of materials, delivery and storage on site
- Putting together all relevant instructions and guidance into a single set of manuals
- Guiding the applicant in matters relating to CDM and contract, and fulfilling the role of principal contractor, appointing competent designers, setting realistic timescales, compiling the health and safety plan, establishing suitable management arrangements on site for coordination of trades, sub-contractors and providing adequate welfare facilities
- Security arrangements to secure the site and compounds for materials and equipment including any necessary hoardings and signage
- Explaining the purpose and structure of the contract documents and propose a contract administrator if necessary
- Liaising with client to arrange delivery dates for sports equipment and any works in attendance
- Providing clear documentation which values and certifies the work carried out and responding to and resolving any concerns the client may have regarding payments.

The applicant organisation is responsible for:

- Formally appointing the approved contractor and a contract administrator
- Liaison and input as the client and end user. To avoid unnecessary confusion identify a single point of contact to deal with matters on behalf of the applicant organisation
- Identify the people in the organisation to be briefed on the content and use of the maintenance manuals
- Sourcing, ordering and arranging delivery and installation of sports equipment if necessary
- Making sure that finances (partnership funding) are in place so as soon as payments are due and agree that requests from the contractor or contract administrator are submitted immediately to Sport England to enable award payments to be made
- Identifying someone to be the point of contact for health and safety issues and work with the contractor to ensure access to the site is well controlled at all times. Anyone having construction or building work carried out has legal duties under the Construction (Design and Management) Regulations, unless they are a domestic client. These Regulations help you ensure that your construction project is safe to

build, safe to use, safe to maintain. The HSE provide a simple booklet which explains what a client needs to do <http://www.hse.gov.uk/pubns/indg411.pdf>

Please remember your project does not have to be one that is covered by the *Inspired Facilities Catalogue*. While we have designed it to cover most of the work projects need, we will accept applications for items not listed. You will need to work out costs yourself and explain why the work is needed. We suggest you use an appropriately qualified person, such as a quantity or building surveyor to do this.

Do I have to use the catalogue costs in my application?

Even if your project is covered by the catalogue you do not have to use the costs listed. We recommend that you do because the costs are market tested and sufficient to give you a provisional cost for your project. You can choose to source your own contractor or a suitably qualified person to cost your project. If you do this it would help us if you could include a copy of the quotation with your application.

What are the benefits of using the Inspired Facilities contractors?

Sport England's pre-selected contractors have the ability and resources to take your project from an initial meeting with you on site to final completion. Our aim is to take the worry and stress off your shoulders by providing you with a single organisation which can guide you through the survey, design, relevant building and planning approvals, health and safety and construction process.

A pre-selected contractor will review what you want to do, put together all necessary schedules and drawings, if necessary apply for building regulations or planning, carry out the works quickly and safely and provide you with a set of manuals that tell you how to look after your improved facilities. By utilising one of Sport England's pre-selected contractors you do not need to seek competitive tenders for your works thereby reducing time and money that would normally be spent in managing the tender processes.

Catalogue Items

We have drawn up and priced lists of building work and improvements, including indoor sports lighting and flooring, typically needed by sports clubs or facilities.

If the work you need is listed in any of the categories below, take a note of all the details, including the item code, and use it to fill in your online application.

1. Building Modernisation

Modernising or improving your sports building will help your club or project succeed for three important reasons;

Makes sport more fun – adequate lighting, proper flooring, hot showers and decent changing rooms in a properly decorated and maintained pavilion help to create a better sporting experience for existing members and users, and a more welcoming environment for new ones

Reduces your running costs – improvements such as insulation, draught proofing, rainwater harvesting, photo-voltaic cells or simply a new boiler can help you cut down your energy costs.

Opens up your club or facility to the whole community – ramps, wider doors, fully-accessible changing rooms and other improvements can make it easy for everyone in your community to take part in sport and activity.

Building modernisation costs		
Code	Item	Cost
BM9	Changing rooms – upgrade finishes, flooring, walls, ceiling, benches and lighting to shower areas and changing rooms to modern standards	£450 per m ²
BM10	Replacement showers and pipe work	£1,100 each
BM11	Floor tiling	£150 per m ²
BM12	Wall tiling	£100 per m ²
BM13	Suspended ceiling	£75 per m ²
BM14	Plaster ceiling	£60 per m ²

Building modernisation costs		
Code	Item	Cost
BM15	Lockers (2 locker unit 1800mm high x 300mm wide)	£340 each
BM16	Benches (floor/wall mounted 1800mm long unit)	£900 each
BM17	New high efficiency boiler for a 2 changing room pavilion	£5,200 each
BM18	New high efficiency boiler for a 4 changing room pavilion	£5,400 each
BM19	New heating/hot water system with new high efficiency boiler for a 2 changing room pavilion	£14,400 each
BM20	New heating/hot water system with new high efficiency boiler for a 4 changing room pavilion	£24,000 each
BM21	Insulation to current standards – Dry line and insulate internal walls cost per m ²	£150 per m ²
BM22	Rainwater harvesting – 14,000 litres installation of tanks and pipe work for irrigation above ground system	£13,500
BM23	Rainwater harvesting – 14,000 litres installation of tanks and pipe work for irrigation below ground system	£21,000
BM24	Rainwater harvesting –20,000 litres installation of tanks and pipe work for irrigation above ground system	£18,800
BM25	Rainwater harvesting –20,000 litres installation of tanks and pipe work for irrigation below ground system	£28,200

2. Environmental sustainability and reducing running costs

Sport needs to play its part by embracing and contributing locally to environmental sustainability. Not only is this the right thing to do for our environment but with increasing energy costs it also makes good financial sense.

This part of the catalogue provides some simple improvements that will save energy and will help reduce running costs. Whilst there is a great deal of simulation modelling and analysis behind these figures, we have tried to present the information in a simple and accessible format. We have focused on 2 changing room pavilions as they are the traditional home of community sports clubs and we have made informed assumptions about typical types of construction, sizes, layouts and hours of use.

The tables below give what we understand to be the most cost effective packages for modernising and improving pavilions dating from the 1960s to the present time. The list provides rates for more specific pieces of work such as replacing the windows or light fittings.

We understand that the technologies for renewable energy are developing very quickly and we are happy to consider funding them. The <http://www.energysavingtrust.org.uk/> gives some examples of these interventions, along with some key facts and figures.

Details on how PURE can provide a low cost loan for your sports project can be found at <http://www.puretrust.org.uk/>

Environmental Improvements for typical 2 changing room pavilion (180m ²)		
Code	Item	Cost
BM26	Replace light fittings	£3,500
BM27	Cavity wall insulation	£1,350
BM28	Roof insulation	£2,700
BM29	New double glazed windows	£5,000
BM30	Mechanical ventilation heat recovery	£3,000

**Environmental Improvement Packages for
2 changing room pavilions (180m²)**

Code	Item	Cost
BM31	1960s 2 changing room pavilion building upgrade package Central heating and hot water system Cavity wall insulation Roof insulation New windows New light fittings Mechanical ventilation heat recovery	£29,950
BM32	1970s 2 changing room pavilion building upgrade package Central heating and hot water system Cavity wall insulation Roof insulation New windows New light fittings Mechanical ventilation heat recovery	£29,650
BM33	1980s 2 changing room pavilion building upgrade package Central heating and hot water system Cavity wall insulation Mechanical ventilation heat recovery	£18,450
BM34	1990s 2 changing room pavilion building upgrade package Central heating and hot water system Cavity wall insulation	£15,900

3. Indoor sports flooring and lighting

The choice of indoor sports surface and indoor sports lighting depends on the sport it will be used for. If there are conflicting needs, give priority to the sports that will be played most frequently. It is usually possible to find a solution that meets most users' needs. A lighting system that is good for badminton, with courts across the hall, works for most sports that are played along the length of the hall, such as five-a-side football. A combined elastic type floor means it can be used for sports including badminton, football and aerobics.

Indoor sports floor and lighting costs		
Code	Item	Cost
BM1	New sports floor	£150 per m ²
BM2	New sports floor for a village and community hall (18m x 10m = 180m ²)	£27,000
BM3	New sports floor for a 2 badminton court hall (17m x 18m = 306m ²)	£45,900
BM4	New sports floor for a 4 badminton court hall (18m x 33m = 594m ²)	£89,100
BM5	New sports lighting, switching and movement sensors.	£81 per m ²
BM6	New sports lighting, switching and movement sensors –village and community hall (18m x 10m = 180m ²)	£14,580
BM7	New sports lighting, switching and movement sensors –2 badminton court hall (17m x 18m = 306m ²)	£24,786
BM8	New sports lighting, switching and movement sensors –4 badminton court hall (18m x 33m = 594m ²)	£48,114

4. Outdoor sports lighting

This section contains some simple guidance to help with your initial budgeting and business planning thinking.

A new outdoor lighting system is a major investment. Well designed and installed ones will meet your needs for 25 years as long as you protect them by budgeting for maintenance and running costs. It is also important to keep good records of all maintenance work undertaken for health and safety.

An external lighting installation will have hot dipped galvanised floodlighting columns, floodlights designed to a high specification to protect them from the worst of the elements and cabling that meets all the relevant British and European standards.

Over a 25 year period it costs around £95,000 to maintain a 350 LUX Hockey Pitch. This includes servicing and testing, checking the lighting levels and lamp replacement. Assuming the floodlighting is used, on average, about 20 hours each week (around 1000 hours a year) then this works out at about £4 per hour.

The running cost per hour depends on how many floodlights there are, multiplied by the energy consumption of each lamp, then multiplied by the unit cost of electricity. So for a Hockey Pitch, with an energy cost 25 pence per unit the running cost per hour would be ; 20 floodlights X 2KW per lamp X 0.25 pence per KW/hr = £10 per hour.

It is also necessary to put some money aside for replacement. Assuming they last 25 years then it is prudent to allow about £4 per hour for a replacement or sinking fund.

So, as a rule of thumb, the cost of the whole floodlit pitch for 1 hour is around £18 to cover the cost of electricity, maintenance and eventual replacement. For a small multi-use games area this should be about £7 (£2 per hour for electricity, £2.50 for maintenance and £2.50 for replacement)

Outdoor sports lighting			
Code	Item	Size	Cost
OL1	Multi-use games area suitable for a variety of sports including football	20m x 40m	£23,000
OL2	Multi-use games area suitable for a variety of sports including football	60m x 40m	£40,000
OL3	Tennis or netball court	18m x 37m	£27,000
OL4	Twin netball or tennis courts	36m x 37m	£42,500
OL5	Football or rugby pitch	106m x 71m	£55,000

Outdoor sports lighting			
Code	Item	Size	Cost
OL6	Hockey pitch training and informal games	91.4m x 55m	£62,000
OL7	Hockey pitch club and county level competition	91.4m x 55m	£75,000
OL8	Athletics track for training	400m	£62,000
OL9	Athletics track for club or county level	400m	£80,000
OL10	Athletics	110m straight only	£21,000
OL11	Bowling green	40m x 40m	£27,500

5. Outdoor sports surfaces

Different types of surface

Artificial sport surfaces are often more durable and flexible, make better use of available space and are cheaper to maintain than natural surfaces. There are a wide variety of types available:

- Artificial grass pitches for sports like hockey, football and rugby
- Smaller, multi-use games areas (often referred to as MUGAs)
- Specialist outdoor facilities such as tennis courts, netball courts, athletics tracks and artificial cricket wickets.

So how do you know which type of surface you need?

You don't have to become an expert in artificial surfaces, you simply need to think about the sports you want to play and the level you want to play them at.

For example, hockey and football require different types of surface to rugby union and league, and while you can train and play some hockey on a short pile rubber crumb pitch, higher level competition should take place on a sand or water-based pitch.

We have pulled together a list of popular sports and surfaces to help you match the right sport to the right surface. For each surface and sport there are six options:

- Not suitable
- Training and recreational use
- Light training
- Training and some competition
- Training and competition
- National and international training and competition.

Which type of surface is right for which sport and at what level?

	Athletics	Basketball	Football	Hockey	Mini tennis	Netball	Rugby league	Rugby union	Tennis
Long pile 3G rubber crumb	Training and recreational use	Not suitable	International training and competition	Not suitable	Not suitable	Not suitable	Training and competition ¹	Training and competition	Not suitable
Short pile 3G rubber crumb	Training and recreational use	Not suitable	Training and competition	Training and some competition	Not suitable	Not suitable	Training and recreational use	Light training	Not suitable
Needle punch surfacing	Training and recreational use	Training and recreational use	Not suitable	Not suitable	Training and recreational use	Training and recreational use	Not suitable	Not suitable	Training and recreational use
Sand-filled pitch with shock pad	Training and recreational use	Light training	Light training	Training and competition	Light training	Light training	Light training	Light training	Light training ²
Sand-dressed pitch with shock pad	Training and recreational use	Light training	Light training	Training and competition	Light training	Light training	Light training	Light training	Light training ²

Which type of surface is right for which sport and at what level?

	Athletics	Basketball	Football	Hockey	Mini tennis	Netball	Rugby league	Rugby union	Tennis
Water-based pitch	Light training	Light training	Light training	Training and high-level competition	Light training	Light training	Light training	Light training	Not suitable
Porous macadam	Not suitable	Training and recreational use	Not suitable	Not suitable	Training and some competition	Training and competition	Not suitable	Not suitable	Training and some competition
Polymeric	Training and competition	Training and recreational use	Not suitable	Not suitable	Training and recreational use	Training and recreational use	Not suitable	Not suitable	Training and recreational use

1 National and international rugby union and league training and competition can be played on long pile 3G surfaces that DO have a shock pad installed.
 2 Training and recreational tennis can be played on sand-filled pitches and needle punch pitches that DON'T have a shock pad installed.

How much will it cost?

Once you know what type of surface you need, you need to work out the cost. This will vary according to whether you are installing a new pitch or upgrading an existing one. Note down the code, costs and detail of the surface you need and enter the information onto your application form.

Please note that that this information is intended as a guide to help you calculate the approximate cost only.

Costs for new outdoor sport surfaces including floodlights				
Code	Item	Technical info	Typical size	Cost
OS1	Full-sized football and hockey pitch	Short pile 3G	106m x 71m	£685,000
OS2	Full-sized football and hockey	Sand-filled or sand dressed	106m x 71m	£660,000
OS3	Training pitch hockey and football	Sand-filled	61m x 42.6m	£300,000
OS4	Multi-use games area (MUGA)	Polymeric	40m x 18m	£135,000
OS5	Netball court area	Polymeric	36.6m x 21.35m	£145,000
OS6	Football five-a-side	Polymeric	25m x 16.5m minimum	£80,000
OS7	Two tennis courts	Porous macadam	36.58m x 33.53m	£125,000
OS8	Netball games area	Porous macadam	36.6m x 21.35m	£105,000
OS9	Artificial cricket strip	N/A	32m x 3m	£12,500
OS10	Artificial grass cricket practice wicket including practice cage	N/A	32m x 3m	£22,000

Costs for upgrading or improving existing outdoor surfaces

Code	Item	Technical info	Typical size	Cost
OB11	Upgrade to full-size pitch from existing sand-filled/dressed or 3G to long pile	Long pile 3G	106m x 71m	£295,000
OS12	Upgrade to training pitch from existing sand-filled/dressed or 3G to long pile	Long pile 3G	61m x 42.6m	£110,000
OS13	Upgrade full-size pitch to from existing sand filled/dressed or 3G to short pile.	Short pile 3G	106m x 71m	£260,000
OS14	Upgrade training pitch from existing sand-filled/dressed or 3g to short pile	Short pile 3G	61m x 42.6m	£95,000
OS15	Improve existing full size sand-filled football and hockey pitch	Sand-filled or sand-dressed carpet system	106m x 71m	£240,000
OS16	Improve existing sand-filled football training pitch with new sand-filled carpet system	Sand filled carpet system	61m x 42.6m	£75,000
OS17	Improve existing multi-use games area, including new fencing, posts and goals	Polymeric	40m x 18m	£65,000
OS18	Improve existing netball-size games area, including new fencing, posts and goals	Polymeric	36.6m x 21.35m	£60,000
OS19	Improve existing two tennis court size area including new fencing, posts and goals.	Porous macadam	36.58m x 33.53m	£45,000
OS20	Improve existing netball size games area including new fencing, posts and goals.	Porous macadam	36.6m x 21.35m	£40,000

6. Community Club Buildings

Quality changing rooms, club rooms and secure storage can make a significant improvement to a community sports club. This can be provided using traditional construction methods or modular building methods, or a combination of the two. There are advantages and disadvantages to using either method. <http://www.sportengland.org/facilities-planning/tools-guidance/framework-agreements/framework-contractors/innovative-or-modular-buildings/>

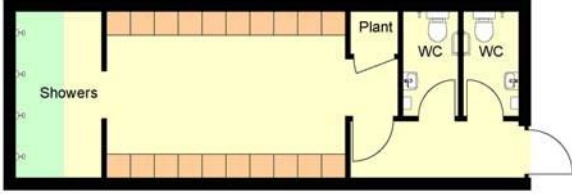
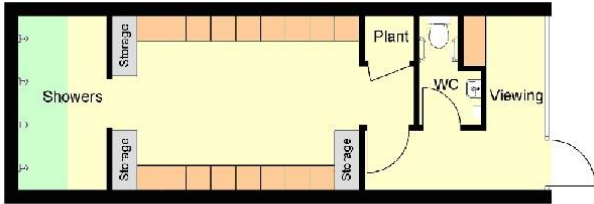
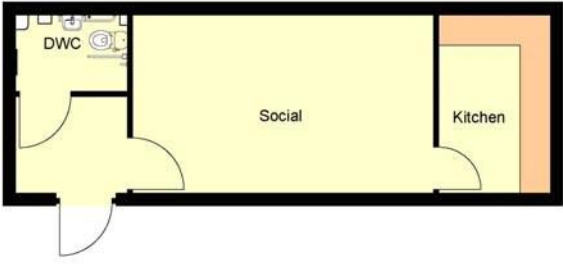

Based on feedback from sports clubs and National Governing Bodies, we have identified eight building layouts to meet your sporting needs and put together a group of contractors who can provide a complete service, including:

- Designing a scheme that meets your needs
- Securing the necessary planning and building consents
- Preparing the site, delivering and installing the building
- Connecting electricity and water services
- Fitting out the building internally.


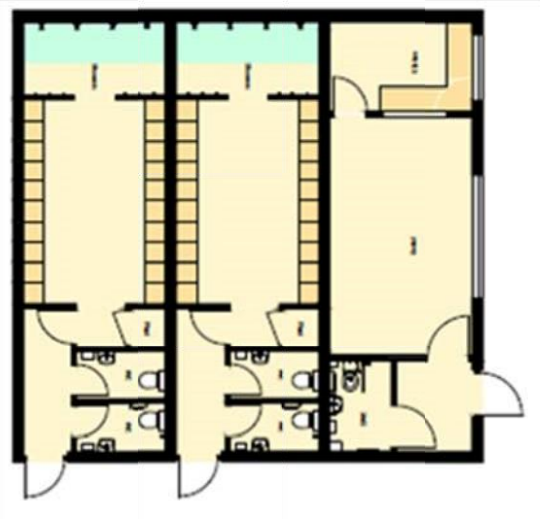

These buildings fit into four main categories which can be provided individually or combined into individual formats:

- Changing rooms of various sizes with showers and toilets to support sports facilities
- Add-on units providing different options for officials' changing rooms, a kitchen, a meeting/social area, storage and accessible toilets, enabling you to select the combinations to suit your specific needs
- Clubhouses of various sizes providing changing accommodation and clubrooms
- Storage containers – stand-alone units to provide dry and secure storage for sports equipment.

Types, layouts and costs of community club buildings

Code	Item	Layout	Cost
MO1	Outdoor changing room Overall dimensions approximately 10.5m x 3.5m		£77,000
MO2	Cricket changing room Overall dimensions approximately 10.5m x 3.5m		£77,000
MO3	Accessible toilet, kitchen and social area Overall dimensions approximately 10.5m x 3.5m		£77,000
MO4	Small changing unit Overall dimensions approximately 5.3m x 3.5m		£44,000

Types, layouts and costs of community club buildings

Code	Item	Layout	Cost
MO5	<p>Officials changing, kitchen and accessible toilet</p> <p>Overall dimensions approximately 5.3m x 3.5m</p>		£45,000
MO9	<p>2 team changing rooms 20 per change space with officials changing, small kitchen and accessible toilet and small clubroom</p>		£170,000
MO10	<p>Small pavilion with 2 change spaces – 5 per change space, small social space, kitchen and accessible toilet.</p>		£130,000

Above rates include for cedar cladding, fully tiled changing rooms and a contingency for site abnormalities and service connections but exclude VAT.

7. Sports Equipment

You do not just need facilities to play sport, you also need equipment.

So when you apply for an Inspired Facilities grant, you can also apply for funding to buy equipment that will help you make the most of your improved facility. We simply ask that:

- The equipment must be available for general use and not given to an individual
- It must relate to the improvement or development you are proposing, for example, hockey sticks, balls and goals to go with resurfacing an outdoor sport surface
- You must explain how it will improve the quality and quantity of sporting opportunities, not merely replace worn-out existing equipment.

Prices and possible discounts

The Sports and Physical Education (SPE) Association UK and its member organisations are offering a 10% discount off all equipment purchases to those projects in receipt of an Inspired award.

All you need to do is visit the SPE website <http://www.sportspe.org.uk/home> which will provide you with a list of the sports that their members cater for. On accessing a price via the appropriate supplier website (accessed via links from the SPE website) please take off 10% in order to enter accurate costs for your application. If you are successful in receiving an Inspired award you will then be provided with a code to enable you to access the 10% discount when you purchase the equipment.

If the equipment you want is not available via the website, you will need to gather the details yourself and include three quotes or costs per item so we can make sure we're getting the best value for money.

Please note that if you apply for very high quality pieces of equipment that are more expensive than average, you will have to explain why this is necessary.

Case studies

What is a typical Inspired Facilities project?

To help you understand how you might pull your budget costs together and what we're looking for, we have prepared the following case studies showing how different organisations might use the Inspired Facilities programme. Each has been laid out so you can easily print off the two pages that relate most directly to your project.

The sports club

A small community club owns a site and run-down pavilion on the edge of town.

The club is well established but runs just one adult team. The site also hosts other local community events from fun runs to hot air ballooning. It doesn't make much money and is finding it increasingly difficult to market its out-of-date facilities. Yet the area has a number of groups looking for a home including a road cycling club and disability groups. To survive, the club has recognised it needs to:

- Keep its membership levels
- Increase income from facility hire
- Reduce its running costs.

After talking to the local community, the club decided to:

- Set up a junior section to nurture future players
- Join forces with the cycling club
- Work with the local MENCAP Gateway Group to include sport in the services it provides to adults with learning difficulties.

To do this the club needed to carry out a number of improvements and began by appointing a surveyor to carry out a condition survey. His report included a budget based on items featured in the Inspired Facilities catalogue as well as items not included but detailed by him. The club has managed to raise £18,000 through fundraising so is applying for an Inspired Facilities grant of £48,660.

Sports club project costs		
Item	Cost	Item category and code
Install an underground rainwater harvesting system and energy efficient boiler to reduce running costs	£26,200	Building modernisation BM23 and BM17
Update the changing rooms to provide a new accessible/assisted change area and repair the slate roof and replace the gutters	£12,750	Project's own surveyor's report OT
Provide a small equipment store for the cycling club and MENCAP	£2,500	Community Club Buildings MO6
Replace the flooring to the changing rooms (52m ² x £150)	£7,800	Building modernisation BM11
Install new showers (8 @ £1,100)	£8,800	Building modernisation BM10
VAT @ 20%	£11,110	
TOTAL	£66,660	
<p>*Costs in the catalogue exclude VAT. It is your responsibility to determine your VAT status.</p> <p>If you can't recover it you will need to add 20% VAT on your items and add this to your total costs using the non-recoverable VAT item on the costs page of the application form. The sport club can't reclaim VAT so it has been added to the project costs.</p>		

The parish council

A parish council owns a village hall which doubles as a pavilion with:

- Two changing rooms
- Two junior football pitches
- A cricket square
- A meeting room.

The hall is currently home to a junior football club and a cricket club that runs two adult teams, but wider use has dwindled over the years. The resulting drop in income has made repairs and maintenance unaffordable. A small investment would help the council refurbish and modernise the hall, matching it to the needs of the wider community. This would reduce running costs at the same time as providing more services. A questionnaire sent to residents a year ago to find out what they wanted identified new groups of volunteers interested in setting up activities such as rounders and running. Each group has drawn up a simple plan setting out:

- What they're going to do
- What support and facilities they need
- How they will recruit further volunteers
- How they will get people interested in taking part
- How many participants they think they will attract.

The existing football and cricket clubs wanted smarter changing rooms and hotter showers to make sport a more pleasant experience, helping them to keep their members. The new rounders and running clubs also need these improvements, as well as some basic equipment to encourage people to try their sport without it costing too much. The parish council combined the plans and used the catalogue to draw up a shopping list. It set aside £10,000 and the clubs raised a further £1000 so it is applying for a grant of £30,000.

Parish council project costs

Item	Cost	Item category and code
Improvements to the changing rooms – new floor and wall tiling, prepare and paint the ceilings, install new light fittings and new benches. 56 m ² @ £450 per/m ²	£25,200	Building modernisation (BM9)
Install a new boiler	£5,200	Building modernisation (BM17)
Repairs and decorations to the outside of the hall	£10,200	Project's own surveyor's report (OT)
Sports equipment to help establish the new clubs (reflective tabards, rounders bases, bats and balls)	£400	Sports equipment prices sourced via the internet (EQ)
TOTAL	£41,000*	

*Costs in the catalogue exclude VAT. **It is your responsibility to determine your VAT status.**

If you can't recover it you will need to add 20% VAT on your items and add this to your total costs using the non-recoverable VAT item on the costs page of the application form. The parish council can recover VAT so it is not included.

The school

An inner-city secondary school has opened its facilities to the community for many years but wants to do more. This would not only fit its mission to reach out into the surrounding area, but bring in additional income through facility hire.

Currently, the school is used by a small badminton group and a table tennis club who use the sports hall a couple of nights each week.

Discussions with the local authority and county sports partnership (CSP) show that the site is in a good location to host a judo club and other groups that struggle to find space and time in the local leisure centre. Moving to the school would give the clubs a more secure future at the same time as freeing up the leisure centre for more pay-and-play activities.

The CSP also suggested that the school links up with enthusiasts who are keen to set up a new archery club and a group of young people wanting somewhere safe to ride their BMX bikes.

The school, CSP and the clubs have worked together to develop a five-page plan covering:

- How and when each club would use the school site and how much it would cost them
- How each club will be structured, recruit new volunteers, and target new members.

This plan allowed the school to draw up a costed list of what it needs, based on items in the Inspired Facilities catalogue.

Statutory bodies like schools and education establishments have to provide pound for pound partnership funding. As this school, with contributions from its partner organisations, has £45,000 to contribute, it is applying for a grant of £40,414.

School project costs

Items	Cost	catalogue category and item code
Improved sports hall lighting	£48,114	Building modernisation BM8
Judo equipment (mats)	£3,250	Sports equipment prices from the internet and local suppliers EQ
Equipment for archery	£2,500	Sports equipment prices from the internet and local suppliers EQ
BMX bikes, gloves and helmets	£1,600	Sports equipment prices from the internet and local suppliers
BMX ramps and half pipe	£2,450	Sports equipment prices from the internet and local suppliers EQ
Floodlighting to BMX area (approximately 40 x 40m)	£27,500	Outdoor sports lighting OL11
TOTAL	£85,414*	

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A local authority – park facilities

A local borough council reviewed outdoor sports provision, including parks and open spaces. Many were over 100 years old, and three sites need renovating, including Victoria Park with its:

- Two full-size grass pitches
- Pitch and putt golf course
- Four tarmac tennis/basketball courts.

Problems included vandalised courts, cracked tarmac and thirty-year old broken lights with a booking system for courts and rackets that meant you had to go to the park pavilion

By watching how and when the outdoor courts were used over 12 months, the council saw that while there was a surge in tennis' popularity during the summer, basketball was played throughout the year and the court was particularly busy at the weekends.

As a result, the council is proposing to reduce the number of tennis courts from four to two, mark the remaining two courts jointly for basketball and replace the floodlighting. More marketing and increased staffing levels will bring in a further 500 players and court-users will be asked to pay a small fee for lighting which will be used to help pay for the courts' upkeep. The Local Tennis Association has backed the plan in writing and confirmed that the site will be used for its outreach coaching programme.

The Inspired Facilities catalogue was used by the council to produce a budget and identify the amount of partnership funding required. The local authority has set aside £100,000 towards this project and is requesting a grant of £75,000.

Local authority park facility project costs		
Item	Cost	catalogue category and code
Replacement floodlights in tennis courts	£85,000	Outdoor sports lighting- OL4 x 2
Improve tennis court surface	£90,000	Outdoor sports surfaces -OS19 x 2
TOTAL	£175,000	
<p>*Costs in the catalogue exclude VAT. It is your responsibility to determine your VAT status.</p> <p>If you can't recover it you will need to calculate 20% VAT on your items and add this to your total costs using the non-recoverable VAT item on the costs page of the application form. The school can recover VAT so it is not included.</p>		

Local authority – swimming pool

After thoroughly assessing the quality and quantity of its sports provision across the borough, a district council has published a sports strategy. This was developed in consultation with the local community, particularly local sports associations, leagues and clubs. The plans draw on evidence to justify the recommendations and proposed cost savings. These include:

- Supply and demand modelling
- Benchmarking against similar facilities and local authorities
- Demographic and market segmentation tools.

One of the proposals is to close an under-used poorly-located pool that has become financially unviable due to its age and condition, and use some of the savings to upgrade and refurbish a pool elsewhere. Planned work includes:

- Remodelling the reception space to make it more welcoming and practical
- Creating a new café and spectator area
- Improving changing areas and making the facilities accessible to disabled people

The local authority has set aside £115,000 from savings, capital investment from its own resources and a contribution from the leisure operator and is requesting £80,400.

Local authority swimming pool project costs		
Item	Cost	catalogue and item code
Remodel reception space, café and spectator area	£120,400	Architect design and quantity surveyor estimate -OT
Changing room improvements	£75,000	Architect design and quantity surveyor estimate –OT
TOTAL	£195,400	
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The environmentally-sustainable community club

A small rugby league club has a two changing room pavilion built in the 1970s. It is typical of its age with a cavity wall construction and a pitched, concrete tiled roof. Although the club has looked after the building well there has been no major investment since it was built.

The club would like to make more use of the pavilion to attract new people and get some much needed additional income. There have been some discussions with a group who would like to develop a rounders club and an archery club is looking for a permanent home.

The club wants to play its part and embrace the environmental sustainability agenda. Not only do they feel it is the right thing to do for the environment but with increasing energy costs it also makes sound financial sense. They want to make some simple improvements that will save energy and reduce running costs and they have selected a package of modernisation and improvement work for pavilions from the catalogue.

By considering a package of improvements including installation a new boiler and insulated pipework, roof and cavity wall insulation, replacing and upgrading the showers and replacing the light fittings and lamps they can expect to save up to 80% on their bills.

The Club has managed to fund raise £1,800 and so is looking for an award of £33,780.

Environmentally sustainable community club project costs		
Item	Cost	catalogue and item code
1970s 2 changing room pavilion building upgrade package	£29,650	Building Modernisation BM32
VAT @ 20%	£5,930	
Total	£35,580	
<p>*Costs in the catalogue exclude VAT. It is your responsibility to determine your VAT status.</p> <p>If you can't recover it you will need to calculate 20% VAT on your items and add this to your total costs using the non-recoverable VAT item on the costs page of the application form. The school can recover VAT so it is not included.</p>		