

# Sport England Main Board

## MINUTES

### First Meeting 2005

Held on Monday 7 March 2005 at 1230 pm at Victoria House,  
Bloomsbury Square, London WC1B 4SE



SEMB(05)  
First Meeting

## PRESENT

### CHAIRMAN

Lord Carter of Coles

### MEMBERS

Sir Andrew Foster

Mr David Geldart

Mr David Ross

### REGIONAL SPORTS BOARD CHAIRS

Mrs Mary McAnally (South East Regional Sports Board Chair)

### CHIEF EXECUTIVE

Mr Roger Draper

### DIRECTORS

Mr Stephen Baddeley – Director of Sport

Mr Barry Chivers – Governance, Risk and Assurance

Mr Ian Fytche – Strategy and Performance

Mr Clive Heaphy – Finance

Mrs Joanna Robinson – Director of Regions

Ms Kate Wallace – Communications

### OFFICERS

Ms Christine Blah – taking minutes

## 1 APOLOGIES AND DECLARATIONS OF INTEREST

Patrick Carter welcomed everyone to the meeting. Apologies for absence were received from Tim Cattle-Jones and Andy Worthington. David Ross declared an interest in Wembley National Stadium Limited. With regard to new Board members, Patrick Carter reported that news on appointments was awaited from DCMS. It was hoped that this information would be available in the next few weeks, and Board members would be notified as soon as new appointments were confirmed. Looking ahead to new members taking their places on the Sport England Main Board (SEMB), Patrick Carter stated that

this would be the last of the 'old style' meetings. The new challenge for the Board and Sport England was to focus on the participation agenda, changing the mindset of the organisation and engaging the regions.

## 2 MINUTES OF THE LAST MEETING

The minutes of the meeting held on Monday 6 December 2004 were agreed as an accurate record. With regard to item 4, Management Accounts, Roger Draper confirmed that Sport England had approval to fast track Active England applications and relax deadlines on a case-by-case basis.

## 3 CHIEF EXECUTIVE'S UPDATE AND REPORT

The SEMB received paper SEMB(05)1.1, Chief Executive's report March 2005. Roger Draper referred to the changing role of the SEMB, moving to a higher-level focus on strategy and performance at Sport England. Now that there was clarity on whom the organisation's key stakeholders were, the key objective for Sport England was how to increase participation. Key priority areas for Sport England were now national delivery; NGB modernisation and the Whole Sport Plan process; infrastructure, ie Wembley, EIS network and the National Centres; campaigning, including linking to Department of Health campaigning; generating resources; continuing to build an efficient and effective organisation; and building on the results of the annual customer and colleague satisfaction surveys. With regard to the colleague satisfaction survey, David Geldart referred to statements and statistics relating to ethnic minority groups and bullying, and asked how the Equity Committee and Equity Officer were addressing these issues. It was agreed that these issues should be considered at the May Sport England Main Board meeting.

Recognition of Darts – The Sport England Main Board noted the majority view of the UK Officers' Recognition Panel to recommend darts as a sporting activity, and agreed to support this recommendation. The recommendations of the other Home Country Sports Councils were awaited. Any future funding applications from darts would be subject to careful consideration.

## 4 REGIONAL DELIVERY

Joanna Robinson gave a presentation on the proposed Single System for Sport (SSS), a single structure for community sport in England, in which County Sports Partnerships (CSPs) would work strategically with Regional Sports Boards (RSBs). Investment in the SSS over four years would total £17.2 million from the Community Investment Fund, with an additional £7.8 million for campaigning. Funding agreements for CSPs with NGBs would be drawn up and local authorities would be engaged to work with the system. Performance management and measurement systems would be put in place. Board members commented on the proposed system, and considered the number of layers between the SEMB at the top and clubs at the bottom. The need for strong leadership in the community sport network was highlighted. David Geldart referred to the crucial link to School Sport Partnerships (SSPs); he suggested that the position of the SSPs should be changed so that it couldn't be separated from the CSP. With regard to roles and functions, Joanna Robinson confirmed that RSBs would distribute capital funding, and revenue funding via CSPs. Joanna thanked members for their contribution to the SSS debate. The points made in the discussion would be taken on board and incorporated into the system as part of the development and evolution process.

## 5 DELIVERY PLAN

Ian Fytche updated the SEMB on Sport England's Delivery Plan 2005-08. He reported

that the Plan specified Sport England's focus for delivery for the next three years, which tied in with CPSs. Regular meetings were being held with DCMS to update them on progress.

## 6 BUDGET 2005/06

Clive Heaphy highlighted key points for the Sport England budget 2005/06, with more detail to be provided at the May Board meeting. It was noted that no new money would be available to fund the Single System for Sport, and that revenue funding would be redirected.

## 7 MANAGEMENT ACCOUNTS

Clive Heaphy presented the Management Accounts January 2005. He highlighted a rise in income of £8 million from Lottery sales and interest. Current overspend on national awards, due to Whole Sport Plans, would be profiled and back on target by the year end, and budget underspend would be held back and used for campaigning etc. Mary McAnally asked if Community Club Development Programme budgets could be spent regionally rather than nationally. Roger Draper replied that economies of scale could be achieved by allocating this funding centrally. It was noted that Stephen Baddeley and Joanna Robinson were working together to ensure that monies were joined up. With regard to the Single System for Sport, Mary McAnally asked if there would be issues for NGBs regarding working with CSPs as well as RSBs in terms of funding, and Stephen Baddeley agreed to consider potential issues and action.

## 8 GRANT AWARDS

The SEMB agreed to approve grant awards as set out in paper SEMB(05)1.3, with the exception of Springhill Sports Complex, which was deferred as more information was required. A decision on a funding request to Sport England for the Sports Institute Northern Ireland (SINI) was also deferred whilst advice on issues relating to funding was sought from DCMS

## 9 SPORTS INSTITUTE NORTHERN IRELAND

This issue was covered under item 8.

## 10 DIRECTORS' REPORTS

### 10.1 SPORT

Stephen Baddeley presented paper SEMB(05)1.5, report of the Director of Sport. He gave an update on the Whole Sport Plan funding announcements made on 1 February 2005, and the generally positive media coverage. With regard to Whole Sport Plan contracts, KPIs were being clarified with some NGBs. It was noted that the 'Big 4' NGBs were planning to write to Sport England as they did not like the contract. An external assessor was handling an appeal by England Hockey.

### 10.2 REGIONS

The SEMB received paper SEMB(05)91.6, report of the Director of Regions. Joanna Robinson reported that the Regions were on track in delivering key activities as set out in the Regional Plans. Regional data on the customer satisfaction survey would be circulated to Board members.

### 10.3 OPERATIONS AND PERFORMANCE

The SEMB received paper SEMB(05)1.7, report of the Director of Operations and Performance. Ian Fytche reported that the review of the National Centres was on

track, with recommendations to be brought to the October Board and Regional Sports Board Chairs away day. Sir Andrew Foster referred to Comprehensive Performance Assessment and the legal challenge that had been made to the Audit Commission. David Ross updated the SEMB on developments at Wembley National Stadium, including Multiplex issues and the marketing strategy. Ian encouraged Board members to visit the Active England Learning Zone on the Sport England website.

#### 10.4 COMMUNICATIONS

The SEMB received paper SEMB(05)1.8, report of the Director of Communications. Kate Wallace highlighted the recent successful joint BBC/Sport England Sport Summits, and circulated the latest communications snapshot.

#### 10.5 FINANCE

The SEMB received and noted paper SEMB(06)1.9, report of the Director of Finance.

#### 10.6 GOVERNANCE, RISK AND ASSURANCE

The SEMB received paper SEMB(05)1.10, report of the Director of Governance, Risk and Assurance. Barry Chivers highlighted the current areas of focus for GRA, including working on the Whole Sport Plan assurance process to ensure that NGBs were fit for purpose, and working with the CSP acceleration team. An update on the annual assurance process and the risk register would be given at the next meeting. Sir Andrew Foster reported on the Audit Committee meeting held that morning. The Audit Committee would now be taking a 'zero tolerance' approach with regard to processes and controls within Sport England. There was a need to start being tougher about organisation/managerial disciplines, eg on financial controls, payroll etc. The Audit Committee would bring high-level risks to the SEMB for corporate ownership and responsibility. Patrick Carter set the target for Sport England to be in the top 10% of control organisations in 2005/06.

#### 11 DATE OF NEXT MEETING

The date of the next meeting was confirmed as Monday 9 May 2005.

#### 12 ANY OTHER BUSINESS

12.1 – David Geldart referred to the recent Sports Colleges conference and asked for the Sport England Events team to be congratulated on the excellent organisation of the event.

12.2 – Carter Review – Patrick Carter gave an update on the status of his review, which it was anticipated would be published in the next few weeks.

C Blah  
March 2005