



## **NORTH WEST SPORTS BOARD**

### **MINUTES**

#### **3<sup>rd</sup> Meeting 2006**

Held on 13<sup>th</sup> September 2006 at Woodhouse Park Lifestyle Centre

NWRSB (06)  
3<sup>rd</sup> Meeting

Paper 4.2

#### **PRESENT**

##### **CHAIRMAN**

Mr Andy Worthington

##### **MEMBERS**

Carole Hassan

Pam Jervis

Ann Hoskins

John Townsend

David Newton

Colin Chaytors

##### **REGIONAL DIRECTOR**

Stewart Kellett

##### **OFFICERS**

Dave Hewson

Karen Keohane

Andrew Lee

Matthew Rushton

Alison Duckworth – taking minutes

#### **NWRSB(06) 3.1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from: Anil Ruia, John Bell, Phil Clarke.

Keith Howell representing Woodhouse Park gave a short overview of the Active England project and how it is bringing together numerous partnerships within the local community in particular the partnership with the Housing Association which is seen as an innovative partnership which could be used as a case study in other parts of the region.

### NWRSB(06) 3.2 MINUTES OF LAST MEETING

The minutes of the meeting held on 10<sup>th</sup> May 2006 were agreed as an accurate record.

#### MATTERS ARISING

The frequency of meetings was discussed and the Chair made a proposal to increase the frequency to 6 times a year which was agreed.

The following meeting dates were set:

27<sup>th</sup> October 9.00am Finance & Performance sub group meeting

27<sup>th</sup> October 10.30am Regional Sports Board meeting

30<sup>th</sup> November / 1<sup>st</sup> December Regional Sports Board Away Days. F&P will be on 30<sup>th</sup> November.

Therefore the Regional Sports Board meeting scheduled for 6<sup>th</sup> December is now cancelled.

31<sup>st</sup> January 2007 F&P meeting 9.00am, RSB meeting 10.30am

21<sup>st</sup> March 2007 F&P meeting 9.00am, RSB meeting 10.30am

The Chair updated the board about changes in membership. Chris Carr, John Ashton and Carol Gustafson have all stepped down and the Chair and the board wish to express their gratitude for the contributions they have made.

2 new board members have been appointed Steve Parry and Dr Dorian Dugmore

### NWRSB(06) 3.3 DECLARATIONS OF INTEREST

There were no declarations of interest.

### NWRSB(06) 3.4 MAIN BOARD UPDATE

The Chair gave an update on main board business. The Chair of the main board Patrick Carter is coming to the end of his term of office.

An announcement on the new Chair is to be announced shortly. A new Chief Executive will be appointed following the appointment of the Chair.

There are 2 new main board members; Jack Rowell and Ashia Hansen.

The Delivery Plan is currently on target but is being reviewed for 2007/08 at a board away day on 1<sup>st</sup> October. The Chair asked that if members wished to put forward any points for consideration they do so directly to him.

The audit committee of the main board are focussing on governance and risk management.

### NWRSB(06) 3.5 FINANCE & PERFORMANCE SUB GROUP UPDATE

The Chair of the F&P sub group, Carole Hassan, gave an update on the groups work. This included the establishment of a protocol for electronic decision making, ongoing monitoring of the leverage profile and the investment strategy position. She highlighted the groups intention to monitor performance at 3 levels; participation, infrastructure and influence.

### NWRSB(06) 3.6 MANAGEMENT & DEVELOPMENT OF MAJOR PROJECTS IN THE NORTH WEST

Gerry Kinsella from the Greenbank Centre gave a presentation on Sefton Water Sports Park. The board then discussed the management and development of major projects in the north west and agreed the need for a policy to be established to enable the board to be proactive in how they respond. It was agreed that a strategic leadership group should be set up to include representation from the RDA, Football Foundation, BSF and Supporters Direct. The requirement for due diligence in the scrutiny of projects was emphasised.

RECOMMENDATION – the board endorsed the principles contained in the paper for the management and development of major projects and agreed to consider the establishment of a leadership group.

### NWRSB(06) 3.7 REGIONAL DIRECTORS REPORT

The Regional Director updated the board on the delivery plan, corporate risk register, delivery system where there are issues regarding guidance and investment. There are a series of 2012 sub regional workshops being planned and members were asked to try and attend at least one; dates will be circulated. Board members raised the requirement to increase our media profile where investments have taken place in the region.

### NWRSB(06) 3.8 DELIVERY PLAN UPDATE

Members noted progress against the Delivery Plan 2006/07. The delivery plan process is being reviewed at the moment and if board members wish to put forward any ideas please inform Dave Hewson who is meeting with Mihir Warty, Director of Policy and Performance.

### NWRSB(06) 3.9 ACTIVE PEOPLE

Members discussed the contents of the Active People paper. It was agreed that the away days would provide the opportunity to further analyse the data.

### NWRSB(06) 3.10 ACTIVE PLACES

Matt Rushton, Planning Manager, gave a presentation to the board on Active Places the new online tool for strategic facility planning.

### NWRSB(06) 3.11 SPORT ENGLAND AND SPATIAL PLANNING

This report outlines Sport England's role in spatial planning. Members raised an issue regarding supporting professional development workshops for planners to raise awareness of the potential for sport.

NWRSB(06) 3.12 COMMUNITY CLUB DEVELOPMENT PROGRAMME

This report outlined the progress of the CCDP programme in the North West.

The programme successfully achieved its target of committing £60m by 31<sup>st</sup> March 2006. During the first three years of the Programme over 1000 awards were made from the initial target of 250 – 350 set by DCMS.

NWRSB(06) 3.13 COACHING AGENCY

This paper outlined information on the current position with regards to the North West Coaching Agency Pilot. Board members are asked to note the progress. Further updates will be provided to the board at future meetings.

NWRSB(06) 3.14 TALENT DEVELOPMENT

This report outlined the latest position with regard to the investment into the region for talent development. Members identified the need for governing bodies who are ready to deliver to engage with the regional sports board soon in order for the investment to reach targets. It was suggested that the talent champion from the regional sports board could be Stephen Parry.

A Duckworth  
September 2006