



Subject LONDON SPORTS BOARD

Meeting number	4	Date	10.07.2007
Location	The Terraces, 3- Floor Victoria House, Bloomsbury Square WC1B	Time	09.00
Chair Person	Philip Lewis, Sports Board Chair		
Present	Members : Rosi Prescott, Andrée Deane, Alex welsh, Murad Quershi, Sue Atkinson, Officers: Andy Sacha, Andy Couves, Holly Woodford, Roger Lewis, Chris Colby, Joel Brookfield, Justin Hill, Shirley Burgess (minutes)		
			Page 1

	Item	Action
1	<p>Apologies were received from Steve Hodkinson, Derrick Anderson, Ros Potts, Mohni Gujral, Colin King and Paula Craig.</p> <p>There were no Declarations of interests.</p>	
2	<p>Minutes from the previous meeting were agreed and signed by the Chair with the following amendments:</p> <p>Item 6: Summarise bullet points</p> <p>Item 10: should read 'and have no concerns' about conflicts of interest.</p>	
3	<p>Chairman's Report:</p> <p>PL updated the Board on the Holland Park School playing field issue. The Local Authority has applied to redevelop the school site. Sport England London have commented on the proposals and the application has been called in by the GLA for further scrutiny of the proposal.</p> <p>The launch of Summer of Sport took place at Swiss cottage on 2nd June and was attended by the Mayor, PL and SE colleagues. The event was well attended and was positively received.</p> <p>The County Sports Partnership seminar was held on 26/27 at which Jennie Price updated the invited audience on the future direction of travel of Sport England. Along with presentations made by key note speakers there were a number of workshops delegates could attend to inform them on current proposals and opportunities to help them drive participation. The conference concluded with an evening reception on the 27th hosted by Richard Caborn at the House of Commons. This was his last official engagement as Minister for Sport, but he took the opportunity to thank the CSPs for there support and contributions. All 5 Pro Active Partnerships were represented at the</p>	

	Item	Action
	<p>event.</p> <p>PL confirmed he will be attending NGB review meeting taking place on the 10th July and will feedback the outcomes of this meeting at the next RSB in September.</p> <p>PL confirmed that the advertisement for the new Chairman of the London RSB has gone to press with a closing date of 12 July. An appointment will be made in due course.</p> <p>PL also confirmed that colleagues' terms as Board members were coming to an end. PL confirmed that he had written to Lyn Brown who has now stood down, thanking her for her contribution over the past 3 years. PL also confirmed that no new members would be recruited until the new Chairman was in post.</p> <p>At this point the new chair, GLA, Derek Map and Sean Holt will review the mix of skills and knowledge required on the Board and identify where if any there are potential gaps.</p> <p>PL confirmed that the Quarterly meeting of the RSB chairs will be held in Telford on 27th July. Regional Directors are not involved in this meeting. PL will meet with the regional management team on 25th in preparation for this meeting.</p>	
4	<p>Regional Director's report:</p> <p>SH reported that he is back in the office on a part time basis but gradually increasing his hours in the hope of being back fulltime by end of August. He expressed his thanks to all colleagues including Board members for their good wishes sent to him and for keeping the delivery of our key objectives on track. He was delighted to have returned to attend some positive activities such as the launch of the Investment Strategy and Annual Report. He also attended his 1st London Youth Games and was very impressed with the organisation of the event and the quality of the competition. He used the event as an opportunity to address a number of London's key decision makers reminding them of the importance of their continued support.</p> <p>Sean also attended the Grand depart of the Tour de France and promoted the importance of the event in the context of increasing and widening participation with a series of media interviews.</p> <p>SH reported that both Derek and Jennie are in the process of reviewing the organisation with a view to it being world class. A new Senior Management Team has been created which includes the Exec Team and the 9 regional directors. This new more streamlined management team now meets once a month. A review of the grants management system is also taking place, but no decision has been made yet. The impact of this review could mean freeing up resources in the regions. If there is to be a pilot system then London is happy to take this on.</p> <p>SH confirmed that in future a standing item on the Olympics will be reported to the Board.</p> <p>SH also confirmed that there has been some changes to the Main SE Board with new members being recruited. Derek made the decision to devolve more</p>	

	Item	Action
	<p>responsibilities to the Regional Directors and Regional Sports Boards will be more accountable for delivering objectives going forward.</p> <p>In this context SH tabled a paper (Regional Sports Board and Executive Officers Roles) and gave some background information and his thoughts for the Board to consider. An in-depth discussion to help formulate decisions will be scheduled for September.</p>	
5	<p>Investment Sub Group (ISG):</p> <p>The ISG met on 4th July and was attended by AD and AW with comments from RP and CK. A summary of the meeting and decisions was presented to the RSB. Members requested that future papers show the total cost of project as well as the award amount.</p> <p>Members noted that the region is measured on achievement of 2:1 ratios as well as application turnaround of 8 weeks, and is well on track for annual target.</p> <p>Grant Awards: the ISG agreed awards as set out in Paper LSB (07) 4.1 with exception of the following which it deferred: Elite Youth (£262,702). The application doesn't show any partnership working or exit route for programme participants.</p> <p>The launch of the Investment strategy and the Annual report was discussed. The team is now looking at the implementation phase and has arranged a meeting to start the process.</p> <p>There was a discussion on the Hillingdon 50m pool and the ISG supports this application.</p>	
6	<p>Hillingdon 50m pool: <u>For Decision</u></p> <p>Roger Lewis updated the Board on the current position on this application. The development is a Hub type facility located close to the A40. A site plan of the facility was circulated. Partners involved in the development include, the London Development Agency, Heritage trust, LB Hillingdon and Sport England. The application is to extend the 25m pool to 50m and redesigned to facilitate increase in participation. The plan fits with the Amateur Swimming Association and London Swimming. Sport England's contribution is set to be capped at £1.5m.</p> <p>The Board supports an award up to and capped at £1.5m subject to agreement by the Sport England Main Board Project Committee on 16th July and would like to see the following changes to the numbered conditions recommended by officers in the Project Case Summary applied:</p> <ol style="list-style-type: none"> 5. Delete "to develop option" so that condition reads - "LBH continue to engage with Transport for London and other transport authorities to include active travel and bus access on to the facility." 6. LBH contributes funding for the Hillingdon CSPAN commensurate with meeting Increasing Participation targets subject to best forecast for KPI 	

Item		Action
	<p>targets and ensures planning and delivery developed in line with Pro-Active West London Framework and Amateur Swimming Association.</p> <p>7. LBH commit to mainstream revenue funding to develop Community Sports Coach (CSCS) team based on guidelines of CSCS and Community Sports Leaders based at the centre deployed in areas of need to increase participation in priority groups and connect to Coaching hours KPI for each region.</p> <p>12. LBH to include and quantify specific actions in sports development plans to contribute to the community element of Public Service Agreement 1 target to towards the 4 hour sport offer for children. This will apply to any subsequent target that seeks to combat the 'Wolfenden Gap' and create clear progressive participation pathways from school to club.</p> <p>LBH develops an ongoing and lasting relationship with the NGB: London Swimming to ensure both the NGB and Sport England targets are addressed.</p>	
7	<p>London Plan for Community Sport:</p> <p>The Board was given an update on the London Plan refresh. The current plan for sport comes to an end in 2008. It is intended that a Plan for Community Sport in England 2008-2013 will be produced out of which the 9 regional plans will flow. The process will start over the next month and by November / December the Main Board will have set themes and priorities and a 'menu of options' for regions to develop into a Regional Plan. Regional Chairs will have an opportunity to influence priorities at their October meeting.</p>	
8	<p>Building Schools for the Future (BSF):</p> <p>The Board was introduced to Justin Hill who came into post three week ago. He updated the Board on his working background and then proceeded to discuss his 6-month work plan and intent on having a full BSF work programme by August. Waves 4 and 5 of BSF programme is a current priority and to present more scope to influence the PE and sports agenda. He is working with Partnership for Schools PE and Sport Advisors to achieve this. There are also eleven Local Authorities within the Pathfinder and waves 1 to 3 of the BSF programme and support will be offered to these authorities also.</p> <p>He mentioned that from the entry point into BSF programme, it could take up to 2/3 years to get to the start of construction. Strategic planning for sport and recreation in BSF is quite critical for future wave authorities in order to have the most impact. He expressed his thanks for the opportunity to work with the Board.</p>	
9	<p>London Youth Games (LYG) Review:</p>	

	Item	Action
	<p>The Board received an update on the proposed work with the LYG. The ISG has recently agreed the final year of its three year funding. Officers met with LYG and Limelight recently to discuss and gain commitment for a review of the Games in relation to Sport England's future funding commitment.</p> <p>It is felt that the event provides young Londoners with a fantastic opportunity to compete and take part in sport. There was also acknowledgement that improvements need to be made if we are to ensure that the LYG continues to grow and prosper.</p> <p>The Games took place on 30 June/1 July for which Monitoring and Evaluation is outstanding. Over 4,000 adults support the games, which has massive potential to increase participation rates. Officers are asking the Board to support the review with a view of putting out tender documents today.</p> <p>The Board had a lively debate on how the LYG could increase participation, create sporting development pathways linking with active and inclusive, and provide good value for money. In conclusion the Board felt the LYG provides a potential platform to support volunteering and officiating opportunities for Londoners and these should be further explored as part of the review.</p> <p>The Board has given their full support to the London Youth Games Review with Murad Quershi agreeing to assist with the Review and represent the LSB on the steering group.</p>	
10	<p>2007/08 Quarter 1 Report:</p> <p>The Board received and noted paper LSB (07)4.3. All targets are green except the 'ratio of partnership funding to grant investment which is red (actual = £1.27:£1, target = £2:£1). The region is currently overachieving on the following targets: 'number of CSNs embedded and effective' (actual = 2, target = 0); 'number of accredited clubs' (actual = 163, target = 155); '% of statutory planning applications responded to within 21 days' (actual = 94%, target = 90%); '% of grant applications processed within 8 weeks of receipt' (actual = 100%, target = 90%).</p>	
11	<p>Heads of Summaries:</p> <p>The Board received and noted paper LSB (07) 4.4.</p> <p>Improvement & Performance team: Timeline for regional commentaries has provisionally been extended to March 08. Sport England is leading the drive with Local Area Agreements; we are attending a meeting at GOL with the other NDPBs and the pilot boroughs.</p> <p>Delivery team: All the Pro-Active partnerships have a staff structure in place and are in a position to deliver, and now moving into the delivery outcome phase. They will need to work closely with the region.</p> <p>The third Physical Activity Co-coordinator is now in place</p> <p>The Inclusive and Active plan will be Launched by the Mayor on 17th July. Invitations</p>	



	Item	Action
	<p>will be sent to members.</p> <p>Building Capacity and Workforce Development: Strategy going forward will be part of discussions in September.</p> <p>Work on Volunteering linked with business in the community is on going.</p> <p>The Pro Active East Partnership was launched at Barking Abbey School yesterday.</p> <p>Investment team: Are performing adequately. Areas of challenge were completing the Investment Strategy and getting funding out the door. There is potential weakness around pulling in developer contribution as well as Section 106 response. We have a £3m target and nothing to date, so we need to focus on this area.</p>	
12	<p>Community Club Development Club Programme:</p> <p>The Board received and noted paper LSB (07) 4.6. Sport England need to ensure that National Governing Bodies are empowered to distribute funds according to needs. The region's involvement came late in the process of the 2 year cycle, 2006-08. The NGB is given funds to solicit projects they want to support and a panel makes the award which the region signs off. Future awards will have greater regional influence; the region can add value and will look at the whole funding portfolio.</p> <p>Football foundation is struggling to get funds out of the door.</p>	
13	<p>Any Other business:</p> <p>In Colin's absence AW mentioned that Colin would like to hold an event during black History month.</p>	
14	<p>Date of next meeting: will be on 13th September 2007. Members wanted to look at the possibility of making the meeting a whole day to accommodate the workshop mentioned earlier in the meeting. Also possible change of venue to the Hillingdon Athletics Centre.</p>	