

Please complete this checklist before beginning your Protecting Playing Fields application.
 If you are in doubt about anything, please call us on 08458 508 508.

1a. Are you... Yes No
 * Applying for a playing field improvement or purchase, delivering eligible sports?

1b. Are you either... Yes No
 * A Fully constituted club, association or trust, formally constituted club or association, Community Amateur Sports Club (CASC), Industrial & Provident Society, NGB, Registered Charity, Parish or Town Council, or Community Interest Company (CICS)?

2. Does your organisation.... Yes No
 * Have unmanaged debts?
 * Have suitable governance controls to manage a grant from Sport England (e.g. regular committee meetings, financial reporting etc)?
<http://www.sportengland.org/media/32986/Good-governance-guidance.pdf>

If you answered YES to ALL of the above, please CONTINUE. If not please contact us before submitting an application...

3. Are you looking for funding for... Yes No
 * Help with annual grounds maintenance costs
 * Equipment
 * Project focused only on children under 14
 * A new or improved artificial sports surface
 * Activity that the state is legally obliged to provide (e.g. school curriculum)
 * A project that has already started

If you answered YES to ANY of the above, your project may NOT be eligible for a PPF grant. Please contact us before applying. Otherwise, please CONTINUE...

4. Can you provide (electronically preferably)... Yes No
 The following documents in the name of the body applying for the funding?
 * Copies of the last 3 MONTHS bank statements?
 * Copy of Security of Tenure (either freehold or lease of 25 years or more)?
 * Copy of Constitution?
 * Copy of Child Protection Policy (for projects involving children)?
 * Copy of your recent accounts audited or verified where applicable?
 * Copy of your most recent accounts audited or verified where applicable?
 * Sports Development Plan that outlines the impact on sport your project will have?
 * An Income & Expenditure forecast showing how the project will be financially sustainable once it opens?

If you answered NO to ANY of the above, your project may NOT be eligible for a PPF grant. Please contact us before applying. Otherwise, please CONTINUE...

5. Does your project... Yes No
 * Show how you will retain and ideally attract more people to play sport?
 * Have strong, up to date evidence to demonstrate the need for your project, e.g. published Playing Pitch Strategy, adopted Local Development Plan or local assessment of need (see FAQs)?
 * Demonstrate that the project is needed and wanted by the local community?
 * Explain how you will cover the annual maintenance costs of the new or improved pitches?
 * Describe who and how people will access and benefit from your project?
 * Demonstrate community involvement and involvement of local partners?
 * Monitor the numbers of participants to show how successful the project is?
 * Provide a clear and detailed project costs/budget?
 * Show that the pitch(es) will be open for play within 2 years of receiving an award?

If answered YES to ALL of the above, please CONTINUE...

6. We will give priority to projects that Yes No
 * Have not previously received an individual Sport England Lottery grant worth over £10,000
 * Involve playing field sites where there is a known and established threat to the land
 * Form part of an asset transfer of the playing field from the public to the community and voluntary sector
 * Indicate they wish to have the playing field protected in perpetuity
 * Are multi-sport or have multiple pitches for the same sport