

# **CORNWALL SPORTS PARTNERSHIP DISABILITY SPORTS OFFICER JOB DESCRIPTION AND PERSON SPECIFICATION**

## **JOB DESCRIPTION**

<b>Employing organisation</b>	Cornwall Sports Partnership (CSP)
<b>Workbase</b>	Penweathers Centre, Truro
<b>Job title</b>	Disability Sports Officer
<b>Grade</b>	G
<b>Hours</b>	18.5 hours per week (of which 1.5 days will be spent on Community Sports Coaching and 1 day developing disability sport in Cornwall).
<b>Responsible to</b>	CSP Partnership Services Manager
<b>Responsible for</b>	Effective delivery and development of multi sport activities for disabled people in Cornwall.
<b>Important functional relationships</b>	<ul style="list-style-type: none"><li><input type="checkbox"/> Cornwall Sports Partnership</li><li><input type="checkbox"/> Disability Cornwall</li><li><input type="checkbox"/> Local multi sport clubs (officials, coaches and volunteers)</li><li><input type="checkbox"/> Special schools (teaching staff, pupils, parents)</li><li><input type="checkbox"/> National Governing Body</li><li><input type="checkbox"/> Members of the public</li></ul>

### **Main purpose of the job**

- To administer high quality multi sport 'coaching' for disabled people (particularly in the Redruth area), which enables individuals to develop according to their abilities and encouraging them to sustain active lifestyles.
- To deliver core movement skills, by working closely with staff and volunteers.
- To develop disability sport in Cornwall.

### **Main duties and responsibilities**

- Managing delivery of activity and work with multi sports clubs and special schools.
- Organising and providing coaching opportunities.
- Liaising with Disability Cornwall staff for successful implementation/delivery.
- Guiding and encouraging disabled people to make appropriate decisions about further participation in sport/activity at a level appropriate to their ability.
- Identify the needs of individual groups.
- Work closely with other partners to coordinate festival opportunities, holiday activity and annual competitions. Initiating these where appropriate.



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<b>Criteria</b>	<b>Essential</b>	<b>Desirable</b>
Practical and intellectual skills	<ul style="list-style-type: none"> <li><input type="checkbox"/> Excellent verbal, written and presentation skills.</li> <li><input type="checkbox"/> Able to deliver in a variety and range of environments.</li> <li><input type="checkbox"/> Able to deliver across ability ranges from foundation to excellence.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Computer awareness.</li> </ul>
Disposition/Attitude	<ul style="list-style-type: none"> <li><input type="checkbox"/> Confident outgoing, good communicator.</li> <li><input type="checkbox"/> Ability to communicate well with old people.</li> <li><input type="checkbox"/> Good interpersonal skills demonstrating the ability to form good working relationships.</li> <li><input type="checkbox"/> Ability to motivate others.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Patience and empathy with disabled people.</li> <li><input type="checkbox"/> Able to organise time.</li> <li><input type="checkbox"/> Confident in addressing large groups.</li> <li><input type="checkbox"/> Willingness to work with different partners.</li> </ul>
Physical/sensory	<ul style="list-style-type: none"> <li><input type="checkbox"/> Good general fitness.</li> </ul>	