

Sport England Main Board and Committees

1.1 Main Board

The Main Board has overall responsibility for the performance of Sport England and is tasked with driving the organisation forward to realise its vision of making England an active and successful sporting nation.

- i. The Main Board is primarily concerned with four areas of work:
 - Strategy
 - Finance
 - Major Projects
 - Performance Management
- ii. Issues that fall outside of these areas of work are generally delegated to the Committees and Regional Sports Boards for the purpose of:
 - Specific tasks to be undertaken eg funding decisions (National Investment Committee, RSBs) or strategic alliances (Marketing and Commercial Committee);
 - Corporate-wide policies to be reviewed and implemented (eg Equity Committee, Audit, Risk and Governance Committee)
- iii. Members of the Main Board – executive and non-executive alike – also have a role to play in seeking to increase both public and private funding for sport.

1.2 The Role of the Regional Sports Board

The Regional Sport Board is collectively responsible for the success of sport in each region by directing Sport England's activities in the region. It works in partnership with key agencies and other regional partners to lead, support and develop sport and its infrastructure in the region. It champions and advocates Sport England's strategies and represents sport within the region at a strategic level.

- i. **Strategic planning:** Working with Sport England officers to develop regional plans that determine regional priorities within the context of the National Framework for Sport in England.
- ii. **Leading and partnering:** Development of strong and appropriate links with the regional arm of Government, Regional Assemblies, Regional Cultural Consortia, Regional Development Agencies and other emerging bodies and regional sporting partners.
- iii. **Management of financial resources:** Deciding the allocation of regional resources to awards (both exchequer and lottery funds) within their delegated authority. It will also strive to secure additional resources and investment in sport in the region from a variety of sources.
- iv. **Enhance Sport England's public image:** By positively representing the views and promoting the policies of Sport England and by performing ambassadorial duties on behalf of Sport England in the region.
- v. **Engage in policy formulation:** Contributing to and informing national policy through the Chair. Chairs of three regional sports boards will be appointed to the Main Board for one year each on a rotational basis.
- vi. **Induct new board members:** Ensuring the quality of governance in the region by carefully inducting new board members. It develops individuals who can contribute skills

and experience and provide the best leadership for the region.

- vii. **Carry out board business efficiently:** Keeping its own house in order by conducting productive meetings where key issues are dealt with in an efficient way. It engages in regular self-assessment and development activities to strengthen its effectiveness.
- viii. **Understand and respect the relationship between board and staff:** by recognising areas of staff responsibility and avoiding interference in operational matters that are the domain of staff.
- ix. **Management of staff:** it is important to note that the board does not have any responsibilities regarding the employment or direct management of Sport England staff.

1.3 The Role of the National Investment Committee

The National Investment Committee operates as a strategic decision-making group, with a brief to:

- Develop Sport England's investment strategy and criteria
- Advise the Main Board on major funding decisions related to national projects and programmes
- Make the funding decisions regarding NGB's and other national partners
- Monitor and evaluate the results of investment decisions

1.4 The Role of the Terms and Remuneration Committee

The Terms and Remuneration Committee ensures that employee issues in Sport England are handled professionally. Key tasks include to:

- Advise the Chief Executive (and appropriate senior staff) on staffing and remuneration issues
- Be responsible for the recruitment of the Chief Executive, approving remuneration, other terms of employment, and termination of employment
- Be responsible for formally reviewing the Chief Executive's performance and remuneration on an annual basis, and approving any changes
- Assist in the recruitment of other senior staff, as appropriate
- Consider confidential staffing/HR issues (eg Stage 4 grievances)

In most organisations, the principle of attracting talented people, and developing and rewarding them based on performance is undisputed. Sport England is committed to ensuring this principle is a reality.

1.5 The Role of the Audit, Risk and Governance Committee

- i. The Audit, Risk and Governance Committee exists to ensure that Sport England operates from a platform of financial

propriety, good corporate governance and robust management controls. It:

- Manages external auditors, assessing their independence and integrity
- Responds to issues arising from external management reports on Sport England's accounts (eg National Audit Office, external auditors) and internal audit reports
- Advises the Accounting Officer generally on key organisational issues (corporate governance, internal audit, effective management controls, risk assessment mechanisms)
- Review procedures for handling allegations of fraud from whistleblowers
- Review the internal and external financial statements prior to submission to the Main Board, and challenge (where necessary) decisions relating to their preparation.