

Delivering the Partnership			
Key Tasks	Milestone	Target date	Resources
Implementing the Partnership Governance Framework	<ul style="list-style-type: none"> • Full Board recruited • Directors Steering Group Established & Quarterly Meeting planned • Partnership Sub Groups identified & agreed by Board • Revising the Memorandum of Understanding • Completing the Heads of Agreement between Host Agency & the Partnership Board 	31st March 07 30th April 06 Sep 06 1st Sept 06 30th June 06 31st May 06	£3000
Developing Sub Regional Networks	<ul style="list-style-type: none"> • Identifying useful sub regional networks/sub Groups i.e. Best Practice/Bench Marking/Sports Development etc • Co-ordinating the establishment of agreed sub regional network 	1st Sept 06 31st March 07	£500
Establish clear roles and responsibilities between the Partnership and Core Services Team	<ul style="list-style-type: none"> • Partnership Directors to meet Core Services Manager • Agree Roles & Responsibilities • Sign off 1 Year Core Services Delivery Plan 	30th April 06 30th April 06 30th April 06	£1000
Establish clear roles and responsibilities between the Partnership and Sport England London Region and other regional partners	<ul style="list-style-type: none"> • Establish monthly Director Meetings for next 12 months • Agree Roles & Responsibilities and communication mechanisms 	30th April 06 30th Sep 06	£ 1000
Partnership Launch	<ul style="list-style-type: none"> • Sub Regional Partnership Launch 	30th June 06	£5000
Building the human resource of the sub region	<ul style="list-style-type: none"> • Partnership Staff Continuous Professional Development Programme • Identify support staff required in first 12 months • Training & Education opportunities for sub regional partners 	31st March 07 31st May 06 31st March 07	£1000 £25000 £5000
Supporting Partnership Infrastructure	<ul style="list-style-type: none"> • Partnership Director Salary (including on costs & expenses) • Operating Budget i.e. Office costs 	1st April 06 1st April 06	£62,000 £15,000

Objective: Strategic Co-ordination			
Key Tasks	Milestone	Target date	Resources
Develop Partnership Strategy 2007 - 2016	<ul style="list-style-type: none"> • Sub Regional research completed • Analysis/Needs Assessed • Strategic Priorities identified • Draft Strategy completed & sent out for consultation • Final Strategy written and approved by Board • Strategy submitted to London Sports Board for approval 	1 st April 06 - 31 st October 06	£20,000
Develop Delivery Plan 2007 - 2009	<ul style="list-style-type: none"> • 2 Year Delivery plan to support the Strategy implementation • Delivery plan submitted to London sports Board for funding 	October 06 - 31 st March 07	Officer time
Advocacy & Lobbying	<ul style="list-style-type: none"> • Ensure the Partnership is represented on key forums / groups/meetings 	31 st March 07	Officer Time
Review and evaluate Pan London Core Services	<ul style="list-style-type: none"> • Agreeing future of Core Services beyond March 07 	October 06	Officer time
Identifying and developing local community sport and physical activity networks	<ul style="list-style-type: none"> • Evaluating the PMP Consultation of existing networks (2 per sub region) and disseminate resulting good practice across the sub region • Identifying and supporting the development of further local sport and physical activity networks 	31 st March 07	Officer time
Ensuring synergy with Sub Regional Olympic and Paralympics Plans	<ul style="list-style-type: none"> • Partnership are activity contributing to the development of Olympic and Paralympics plans • Partnership maximising any Olympic and or Paralympics opportunities for the sub region 	31 st March 07	Officer time

Objective: Marketing and Communications			
Key Tasks	Milestone	Target date	Resources
Develop a Marketing and Communications Strategy to support the Partnership 2007-2016 Strategy	<ul style="list-style-type: none"> Developing the Partnership Brand (including Regionally agreeing 5 x Partnership's Names) 	30 th June 06	£8,000
	<ul style="list-style-type: none"> Ensuring the Partnership is communicating with all Partners on a regular basis i.e. Newsletters, emails, web pages 	30 th April 06	
	<ul style="list-style-type: none"> Utilising the Regional Database of National, Regional and Sub Regional information 	30 th June 06	
Promoting the Partnership host Agency	<ul style="list-style-type: none"> See 'Delivering the Partnership' for detail to be included in Heads of Agreement document i.e. logos, host communications departments etc 	31 st May	See Delivering the Partnership
Raising the Profile of the new Partnership and the work of the partners	<ul style="list-style-type: none"> Ensure that the Partnership is known throughout the sub region and key stakeholders understand the vision role and functions Raise the profile of key stakeholders work both locally and sub regionally 	30 th June 06	See Marketing & communication strategy
Reward and Recognition	<ul style="list-style-type: none"> Consider the development of 'Celebrating Sporting Achievement Awards' events linked to a grant aid scheme for talented athletes, coaches and volunteers. 	Oct 06	tbc

Objective: Investment			
Core Funding: KPI funding - Amount of further investment generated for sport and active recreation			
Key Tasks	Milestone	Target Date	Resources
Developing an Investment Strategy	<ul style="list-style-type: none"> Sub Regional funding opportunities identified Sub Regional Strategic Priorities & Opportunities analysed Final Strategy written and approved by Board 	31 st March 07	£1000
Supporting partners applications for funding where appropriate	<ul style="list-style-type: none"> Further investment received 	31 st March 07	

Objective: Develop and Enhance Pathways - Young People and Adults			
Core funding KPI Participation- Total number of Participants (by Priority Group)			
Key Tasks	Milestone	Target Date	Resources
Engaging with National Governing Bodies of Sport	<ul style="list-style-type: none"> Agreed Regional Engagement process with National Governing bodies Sub Regional Analysis of NGB Plans & Targets 	1 st April 06 31 st May 06	Officer Time
Developing School Sports Partnership Relationships	<ul style="list-style-type: none"> Partnership fully engaging with School Sports Partnership via Strategy Development 	31 st October 06	Officer Time
Brokering Relationships between School Sports Partnerships, National Governing Bodies of Sport and other partners	<ul style="list-style-type: none"> Where appropriate broker the delivery of PESSCL school club links programmes between all relevant partners Share with partners NGB Pathways & Competition Frameworks where available Support where relevant the implementation of the YST Competition Manager roll out 	31 st March 07 31 st March 07 31 st March 07	Officer Time
Supporting Partner CPA/LAA Targets	<ul style="list-style-type: none"> Identifying how the Partnership can support the achievement of CPS/LAA targets Providing opportunities (formal and/or informal) for Partners to share examples of good practice 	31 st October 06 31 st March 07	See Special Project Performance Measurement
Developing a sub regional system for sign posting adults and young people to sport and physical activity	<ul style="list-style-type: none"> Utilise systems such as Active Places, Sports Hub, local information to provide a first stage sign posting system for adults and young people Ensuring Everyday sport is a key component of this system 	31 st March 07 31 st March 07	£500 See also Marketing & Communication plan
Special Projects (young people and adults)	<ul style="list-style-type: none"> Projects to be identified across sub region to support the delivery of participation target. Special project delivery <p>i.e. Sporting ambassadors - AIM Higher London - young people into education</p>	31 st March 07 31 st March 07	£20,000

Objective: Building Capacity - Club & Work Force (Skills) Development (Coaches & Volunteers)			
Core Funding KPI Accreditation - Organisational Accreditation, KPI Membership - Total number of active members, KPI Coach - Number of qualified coaches, KPI Volunteer - Number of volunteers			
Key Tasks	Milestone	Target Date	Resources
Core Services Delivery	<ul style="list-style-type: none"> Sign off 1 Year Core Services (Clubs, coaches and volunteers) Delivery Plan Where possible sub regionalise delivery plan Share with Sub Regional Partners Core Services Plan 	30 th April 06 30 th April 06 30 th April 06	Officer time
Identifying club needs	<ul style="list-style-type: none"> Sub Regional research and analysis to include identification of club needs Club development to be included in Partnership Strategy & Delivery plan 	31 st October 06 31 st March 07	See Strategic Coordination
Identifying coach needs	<ul style="list-style-type: none"> Sub Regional research and analysis to include identification of coach needs Coach development to be included in Partnership Strategy & Delivery plan 	31 st October 06 31 st March 07	See Strategic Coordination
Identifying volunteer needs	<ul style="list-style-type: none"> Sub Regional research and analysis to include identification of volunteer needs Identify and develop links with Voluntary Sector agencies both sporting and non-sporting. Maximising LOCOG volunteer opportunities Volunteer development to be included in Partnership Strategy & Delivery plan 	31 st October 06 31 st March 07 31 st March 07 31 st March 07	See Strategic Coordination £3,000
Identifying work force needs	<ul style="list-style-type: none"> Partnership to work with Skills Active to utilise sub Region skills audit Work force development to be included in Partnership Strategy & Delivery 	31 st October 06 31 st March 07	£5,000
Linking FE / HE to employers	<ul style="list-style-type: none"> Work with relevant partners to develop structured links between HE / FE re work experience, volunteering, mentoring, syllabus development, guest speaker. 	Dec 06	Officer time
Special Projects (clubs, coaches, volunteers & skills)	<ul style="list-style-type: none"> Projects to be identified across sub region to support the delivery of building capacity targets. Special project delivery 	31 st March 07 31 st March 07	£20,000

Objective: Performance Measurement and Standards			
Core Funding Target; KPI Accreditation - Organisational Accreditation			
Key Tasks	Milestone	Target date	Resources
Child Protection Standard	<ul style="list-style-type: none"> Partnership to adopt LAP Policy Partnership to complete Implementation Plan (and achieve Preliminary Level) Partnership to achieve Intermediate Level 	1 st April 06 1 st Sept 06 1 st Sept 07	£500
Equality Standard for Sport	<ul style="list-style-type: none"> Partnership to achieve Preliminary Level 	31 st March 07	£500
Towards an Excellent Service	<ul style="list-style-type: none"> Partnership to Achieve Fair Rating 	Sept 06	£1000
Develop Partnership KPI's	<ul style="list-style-type: none"> Partnership Board sign up to Core Funding KPI's Via Strategy and Delivery Plan process agree Partnership KPI's 	1 st April 06 31 st March 07	Officer Time
Developing a system that can demonstrate impact and evidence for future funding by collecting and analysing comparable data across and between Partners	<ul style="list-style-type: none"> Engage with Partners to develop a system specification i.e what sort of data do we want to share and analyse, how best to present it Partnership has liaised with 5 x Partnerships to share specifications and potential costs All Partnerships have agreed specification and implementation time scales 	31 st March 07 31 st March 07 31 st March 07	£5000
Active People Survey information shared with partners	<ul style="list-style-type: none"> Partnerships disseminated Active People Survey results to interested stakeholders 	28 th February 07	Officer Time
Special Projects (Performance Measurement)	<ul style="list-style-type: none"> Projects to be identified across sub region to support the delivery of Performance Measurement target i.e bench marking, TAES, etc Special project delivery 	31 st March 07 31 st March 07	£20,000