

Meeting minutes

Subject Sport England Main Board

Date 27 November 2006 **Mtg** SEMB(07) 1.1

Location Victoria House, Bloomsbury Square, WC1B 4SE **Time** 12.30pm

Chair Person Derek Mapp, Chair

Email Address alexis.freeman@sportengland.org

Present

CHAIRMAN
Derek Mapp

MEMBERS
Mr Michael Farrar
Dr Jack Rowell
Ms Karren Brady
Miss Ashia Hansen

REGIONAL SPORTS BOARD CHAIRS
Mr Len Jackson (East Midlands Regional Sports Board Chair)
Mr Peter Price (Yorkshire Regional Sports Board Chair)
Mr Ged Roddy (South West Regional Sports Board Chair)

INTERIM CHIEF EXECUTIVE
Mr Stephen Baddeley

DIRECTORS
Mr Ally Cook (Director of Finance)
Mr Mihir Warty (Director of Policy and Performance for presentations only)

DCMS
Miss Nicola Roche

OFFICERS
Mr Andrew Spiers (presenting)
Mr Malcolm Tungatt (presenting)
Miss Jane Clarke (presenting)

Meeting minutes

Subject Sport England Main Board

Page 2

Miss Alexis Freeman – taking minutes

OBSERVER

Mr Tim Lamb – Chief Executive, CCPR

	Item	Action
	APOLOGIES AND DECLARATIONS OF INTEREST	
1	Derek Mapp thanked Members for attending the meeting. Apologies had been received from Sir Andrew Foster and Karren Brady would be leaving the meeting at 13.30. There were no Declarations of Interest received	
	MINUTES OF THE LAST MEETING	
2	The minutes of the meeting held on Monday 4 th September 2006 were agreed as an accurate record.	
	MATTERS ARISING	
3	Derek Mapp requested that the issue of delegated authority be discussed at the next Audit Committee.	Alexis Freeman & Michael Farrar
	CHAIRMAN'S UPDATE	
4	Derek Mapp took members through his Report. Tim Lamb requested that the description of "5 Commercial NGBs" be changed to 5 largest NGBs as other NGBs could also be considered as commercial. With reference to 12.10 "lobby Treasury on CSR outcomes" Michael Farrar commented that he felt it was	

Meeting minutes

Subject Sport England Main Board

Page 3

	<p>important to engage with Local Government, Health Authorities etc in order to gain the support/funding from these important potential partners. Michael Farrar offered to help and share his knowledge of CSR negotiation if this was helpful, Derek Mapp thanked Michael Farrar for his offer and agreed that this would be very useful. Nicola Roche commented that the targets are also important. A discussion ensued with regard to the “purpose of Sport England” and Derek Mapp confirmed that it is a key priority for him to obtain clarity around exactly what our role is within the sporting landscape and he hopes to have this for the next Board meeting.</p>	
5	<p>Derek Mapp then moved onto his paper regarding the Sport England Board Structure and his proposals for change. Ged Roddy welcomed the new approach and suggested buddying regions up for this board and also asked Derek Mapp if he had considered involving the Home Nations and sharing relevant information</p> <p>Peter Price also welcomed the change but wished to confirm that consistency within regions was not going to mean conformity. Michael Farrar agreed with the regional view, and commented that consistency in outcome is required as there is an enormous difference between how the 9 Regions perform. Len Jackson agreed this approach was a step in the right direction and stated that as long as we stick to a straight forward model we will be fine and that model is that the Main Board’s responsibility is for corporate governance and holding the Executive to account for it’s actions and therefore they should set the objectives for the organisation. Policy and strategy can then be set by the regional chairs and Derek Mapp and the Regional Sports Board will then hold their own Executives to account for delivery. Derek Mapp explained that he felt the role of the Sport England Main Board is “to ensure that Sport England keeps to its objectives and to hold the Executive to account for achieving these objectives”. Audit Committee is still thin on the ground and an increase in membership is required to ensure it is always quorate.</p>	<p>Derek Mapp</p> <p>Derek Mapp</p>

Meeting minutes

Subject Sport England Main Board

Page 4

	EXECUTIVE TEAM'S UPDATE	
6	<p>Stephen Baddeley took Members through the paper SEMB(06)4.2. There was a question and answer session regarding Talent Development followed by discussion around the Parliamentary and Health Service Ombudsman report. Nicola Roche confirmed that DCMS and SE are in this situation together. Moving on to the Leadership Development Program, Micheal Farrar enquired if there could be multi-agency involvement, Derek Mapp informed Members that he is involved with this process and will feedback at future meetings. Jack Rowell requested that Board Members be invited to future All Colleague Awaydays. Everyday Sport will be on the agenda for the first RSB meeting in January.</p>	Mike Diaper
	BUSINESS PLANNING	
7	<p>Mihir Warty and Andrew Spiers joined the meeting and gave Members a presentation on the 2007/08 Business Plan.</p> <p>Members requested the following items be added to the Plan as separate issues:</p> <ul style="list-style-type: none"> - Olympic Legacy - Engagement of Private Investment - The way we work with our partners and other agencies - Resources, active engagement of different bodies we fund and what should stay at the centre and what should go to the regions. <p>Resolution: Board Approval was given for the approach being adopted, proposed strategic priorities and feedback on the emerging thoughts regarding activities.</p>	Mihir Warty

Meeting minutes

Subject Sport England Main Board

Page 5

	STRATEGY DEVELOPMENT	
8	<p>Mihir Warty gave members a presentation on Strategy Development for 2008-2013.</p> <p>Members came up with the following questions/suggestions:-</p> <p>Len Jackson requested that the word “sustainable” be added to point 2. on slide 6 – What is the most effective way of delivering sustainable participation and access over the next cycle. Ged Roddy expressed that we need a delivery platform for the Olympics. He also suggested that we trim the time down and tighten the process up in order to get a strategy in place by the summer. Tim Lamb suggested that the CCPR should be in the stakeholder group. Jack Rowell asked if we had the capacity/capability to deliver. Nicola Roche said that the timetable for what we are doing doesn’t quite fit with where we are at the moment on the CSR timetable.</p>	
	DELIVERY PLAN	
9	<p>Mihir Warty was asked to consider the feedback and incorporate where possible in consultation with the Chair. Mihir Warty referred Members to the Q2 results pack and asked Members for feedback</p> <p>Michael Farrar asked if regions and NGBs share best practice. He also asked if it is worth us thinking about giving a bonus to top performing NGBs. Stephen Baddeley said that most of the money has already been allocated through Whole Sport Plans but consideration would be given to this idea</p>	<p>Mihir Warty</p> <p>Stephen Baddeley</p>
	DIRECTOR OF FINANCE’S UPDATE	
10	<p>Ally Cook took Members through the Finance Director’s Update (SEMB (06)4.4) and there were no points raised.</p>	

Meeting minutes

Subject Sport England Main Board

Page 6

	FEEDBACK FROM AUDIT	
11	<p>Audit Committee took review of all internal audit reports and asked management to reschedule these sooner rather than later.</p> <p>Michael Farrar reported that the Audit Committee had received a proposal to seek additional financial information with regards to Hants Cricket Club before proceeding further and agreed this to be a sensible approach</p>	<p>Ally Cook would follow up in conjunction with Derek Mapp</p>
	TOP STRATEGIC RISKS AND MITIGATION	
12	<p>Ally Cook stated that he would like to see a tri-partite arrangement for the Strategic Risk Register; Board takes ownership/leadership, Executive manages it and Audit Committee assures against it.</p> <p>Members felt that this register was extremely useful and Derek requested that it continue to be supplied to Board along with the Audit Committee Minutes.</p> <p>Ged Roddy asked why NGB and WSP results are not shown even though we are tied in to their performance, also the relationship with UK Sport and other agencies are pivotal for us. Derek Mapp questioned the meaning of the “high, medium, low” which doesn’t seem to relate to the 1-5 scale used.</p>	<p>Ally Cook</p> <p>Ally Cook</p>
	COMMUNITY AND NATIONAL GRANT AWARDS	
13	<p>Derek Mapp suggested that going forward Awards under the Executive’s Delegated Authority can be agreed by Executive and all other items can be dealt with by Main Board, though it was recognised that all awards must be included in the minutes of this meeting.</p>	

Meeting minutes

Subject Sport England Main Board

Page 7

	Resolution: All Awards listed in the report SEMB(06)4.6 were approved by Main Board.	
	NATIONAL PARTNER FUNDING	
14	<p>Stephen Baddeley made a verbal request to seek Members agreement for electronic decision making with regard to National Partner awards so that partners can be informed of their 07/08 awards before the end of the year.</p> <p>Tim Lamb asked to be copied in on these emails and Derek Mapp said he will consider this request.</p> <p>Resolution: Electronic decision making for National Partner Funding was approved by Main Board.</p>	Derek Mapp
	BENTLEY JENNISON REPORT ON THE EFFECTIVENESS OF THE SPORT ENGLAND AUDIT COMMITTEE	
15	<p>Richard Plumb of Bentley Jennison joined the meeting and went through the brief commentary that had been supplied to Members. It was noted that attendance is an issue and this is being addressed by Derek Mapp. It was also noted that there is a need for an induction process and a yearly session between the Audit Committee Chair and Auditors. Derek Mapp asked if there were too many Audit Committee meetings and Richard Plumb said the frequency was about right. It was suggested that a reduction in meetings to 5 or 6 would be sufficient. Derek Mapp wondered if some of the monitoring work should be seen by Main Board instead of Audit Committee. The relationship in terms of risk management with Audit and Board needs some work. Michael Farrar added he felt that Audit Committee is effective for what they see but there are things that happen within Sport England that don't go through Audit Committee such as DCMS and other partner issues.</p>	

Meeting minutes

Subject Sport England Main Board

Page 8

	WHOLE SPORT PLAN UPDATE	
16	Lisa Wainwright joined the meeting and took Members through the paper that had been circulated in the board pack and asked for questions.	
17	<p>Great Britain Basketball – referring to the tabled paper Lisa gave members an overview of why we should de-recognise this Governing Body and stated that interim funding will be put in place and the Mallin Review will make relevant recommendations in due course.</p> <p>Resolution: Members agreed to the de-recognition of Great Britain Basketball.</p>	
18	<p>Manchester Velodrome – Stephen Baddeley explained that the NW RSB had awarded a grant of £270,000 to fund a replacement track at the Manchester Velodrome. It had subsequently come to light that, as we nominate the Chair of the Velodrome Trust, our legal advice is of the opinion that we would be deemed to be paying ourselves the grant which is not permissible under lottery regulations without permission from the Secretary of State via a 527 application. The paper recommends that the grant is paid from exchequer resources. Ged Roddy said that this sounds like a pragmatic solution but we will find more of these requests coming through in the coming years and the issue for Main Board and the Executive is that facilities now sit in no-mans land on this and we need to agree a strategic approach. UKS have commissioned a report into NGB Elite Facility requirements. Peter Price asked if Manchester have done everything it can to get this funding. Nicola Roche told members that British Cycling saw the minister and he said they needed to explore more options before they get Exchequer funding.</p> <p>Resolution: If there is no partnership funding then Sport England will award this money.</p>	

Meeting minutes

Subject Sport England Main Board

Page 9

	NSF UPDATE	
19	<p>Stephen Baddeley explained that in answer to a request from the Main Board at the last meeting we have prepared the circulated paper, Stephen Baddeley said he was happy to take any questions. Derek Mapp confirmed that there are conversations being had between DCMS and himself on the way forward for NSF. Ged Roddy asked if anyone was looking into the opportunities for linking NSF with SportsAid and Sports Match, he said he will be interested to see how the NSF will develop a strategy to tap into the social budgets for impact upon communities.</p>	
	SPORTS EQUITY ALLIANCE & ENGLISH FEDERATION OF DISABILITY SPORT	
20	<p>Stephen Baddeley went through the item with Members.</p> <p>Derek Mapp proposed that we only support what the 3 bodies involved are agreed on, we will work together and will look sympathetically at the situation, award the £1.66m and we will look at further requirements as and when they arise. This issue is to go onto the next RSB Chair's agenda.</p>	Mike Diaper
	ANY OTHER BUSINESS	
21	<p>Active People – Jane Clarke, Communications Manager and Malcolm Tungatt, Policy Manager, joined the meeting and gave Members an overview and presentation about Active People. There will be a launch on 7th December at Sport England.</p>	



Meeting minutes

Subject Sport England Main Board

Page 10

	DATE OF NEXT MEETING	
22	The date of the next meeting was confirmed as 17 th January 2007 at Victoria House.	
23	The meeting closed at 3.50pm.	

A Freeman / J Hales

December 2006